Council Minutes
VILLAGE OF MADISON
Special Council Meeting
October 16, 2014

RECORD OF PROCEEDINGS

Mayor Britton called the informational meeting to order at 7:00PM.

Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Frager, Mr. Hamercheck, Mr. Donaldson, Mr. Mabe, Mr. Cahill, Mr. Takacs and Mr. Vest were in attendance. Also in attendance were Police Chief Dawn Shannon and Jason Chapman.

Mayor Britton stated that a Village employee contacted him and informed him that their spouse was on the flight from Cleveland to Dallas with the person now identified as having Ebola. The employee has been in contact with the Center for Disease Control (CDC). Mayor Britton stated that he received a call from the office staff inquiring as to precautions and safety measures being taken. Mayor Britton went to Fire Station 3 and spoke with Mr. Szeman, Mr. Takacs and Chief Lutz who were attending a fire board meeting. Chief Lutz contacted the Lake County Health Department and scheduled a meeting for all employees at 9:00am on October 16, 2014 at Fire Station 3. Mayor Britton stated that after the meeting it was decided to keep Village Hall closed for the day and a cleaning company was brought in. The employee will be working from home for the next three weeks. Chief Shannon oversaw the cleaning company and explained the process. Mayor Britton explained that the Lake County Health Department stated that Village Hall did not need to be cleaned but Chief Shannon and Mayor Britton agreed that it was a proactive measure that needed to be taken. Mr. Takacs discussed the reality of the situation as well as public perception and stated that we need to go above what is necessary to ensure to the public that Village Hall is safe. Mr. Takacs added that the Governor contacted the area fire chief's and informed them that the general incubation period might be reduced to less than 21 days. Mr. Takacs stated that the employee's spouse is being monitored by the Lake County Health Department and we will rely on their direction as to when they are discontinuing their monitoring process as to whether we should alter the date that the employee can return. Mayor Britton stated that Village Hall will be open tomorrow.

Mr. Vest asked how the cleaning company was selected. Chief Shannon stated that she asked the Lake County Health Department if they recommended a company and they did not. She made calls to a couple of companies and Restor-Ex was able to address the cleaning needs that we had. It was stated that the employee had been in a Village vehicle on Tuesday and that vehicle has been cleaned as well. Mr. Vest asked what protocol was followed and Chief Shannon stated that she explained the situation to them and they used their company's protocol. Mr. Takacs stated that the same company is on stand-by to address cleaning needs at Cleveland Hopkins Airport. It was stated that the cleaning crew did not wear masks or contamination suits. Mr. Hamercheck questioned the licensure of the cleaning company for this type of work. Mayor Britton reiterated that we were under no obligation to perform any cleaning by the Health Department. Mr. Hamercheck stated that he wants the employees to be aware that the office was cleaned and not decontaminated. Mayor Britton added that the office staff offered to clean their own area and Mayor Britton and Chief Shannon stated that a cleaning company would do the cleaning. Mr.

Cahill asked for the cost of the cleaning. Chief Shannon stated that we do not have a price as of yet. Mr. Gehring has been contacted to see if this is an insurance claim issue. We will decide whether or not to file a claim once we receive the cost and after we weigh the options.

It was stated that the notification that Village Hall is open will be placed on the Village website first thing in the morning and the office staff will be provided with copies of the press release for distribution.

Mayor Britton stated that the issue was handled to the best of our ability to ensure safety to the public as well as our employees.

Mr. Hamercheck stated that we need to look into creating a disaster recovery plan. Mayor Britton agreed.

Chief Shannon stated that Madison Township offered the police department the use of their facility if needed. It was not necessary. Chief also stated that Stratton Place was available.

Motion to adjourn at 7:25pm made by Mr. Takacs, seconded by Mr. Mabe.
Roll call on adjournment, 7 yeas. Meeting adjourned.

Sam Britton Jr., Mayor

Kenneth D. Takacs, Council President

10-16-14
DATE

Attested:

Kristie M. Crockett, Acting Fiscal Officer

10-20-2014
DATE