Council Minutes
VILLAGE OF MADISON
Regular Council Meeting
October 20, 2014

RECORD OF PROCEEDINGS

Mayor Britton called the meeting to order at 7:30PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Frager, Mr. Hamercheck, Mr. Donaldson, Mr. Mabe, Mr. Cahill, Mr. Takacs and Mr. Vest were in attendance. Also in attendance were Acting Fiscal Officer Kristie Crockett, Police Chief Dawn Shannon and Law Director Mr. Szeman. Administrator Dwayne Bailey participated in the meeting via speaker phone.

MINUTES

Mayor Britton announced minutes to be approved for the Council Meeting held on October 6, 2014.
Motion for approval made by Mr. Vest, seconded by Mr. Frager.
Questions/Discussions – None
Roll call on approval, 6 yeas, 1 abstention (Donaldson) Motion carried.

Mayor Britton announced minutes to be approved for the Special Council Meeting held on October 16, 2014.
Motion for approval made by Mr. Donaldson, seconded by Mr. Frager.
Questions/Discussions – None
Roll call on approval, 7 yeas. Motion carried.

PAY ORDINANCE

Mayor Britton presented Pay Ordinance No. 2308: $46,244.49 for payroll and $14,527.29 for current and upcoming expenses, for a total of $60,771.78.
Motion for approval made by Mr. Takacs, seconded by Mr. Vest.
Questions/Discussions – Mr. Takacs asked for clarification of the two warrants issued to Digital Imaging Specialists. Mrs. Crockett explained that they are for payment of copies made on the Village copiers and the copier at the Senior Center and also for business cards for Carol at the Senior Center. Mr. Takacs asked why two checks were cut to the same vendor. Mrs. Crockett explained that there is a box on her accounting system to pay all invoices on one check and for this vendor, that box was not checked.
Mr. Cahill asked if we had received an invoice from Restor-ex for the cleaning of Village Hall. Chief Shannon stated that we have not received it as of yet.
Mrs. Crockett stated that at the October 6, 2014 meeting there was a question as to missing check numbers on pay ordinance #2307. Mrs. Crockett explained that a check was voided and the voided check was the first check listed on that pay ordinance. The checks that were surrounding the voided check were all approved at the September 15, 2014 meeting.
Roll call on approval, 7 yeas. Motion carried.

OLD BUSINESS

ORDINANCE 17-2013: – AN ORDINANCE ACCEPTING THE BID OF TRAX CONSTRUCTION COMPANY FOR WATER LINE INSTALLATION FOR THE STATE ROUTE 528 SOUTHERLY WATERLINE CONSTRUCTION PROJECT, PHASE 1, (PART A) AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH SAME, AND DECLARING AN EMERGENCY (Tabled)

ORDINANCE 35-2014: AN ORDINANCE CONFIRMING THE APPOINTMENT OF KRISTIE CROCKETT AS FISCAL OFFICER OF THE VILLAGE OF MADISON AND ESTABLISHING THE RATE OF COMPENSATION FOR HER SERVICES. (3rd Reading)
Motion for approval made by Mr. Mabe, seconded by Mr. Frager.
Questions/Discussions – None
Roll call on approval, 6 yeas, 1 nay (Cahill) Motion carried.

Mr. Szeman swore in Mrs. Crockett at this time.

Mr. Frager asked if the fiscal officer will have the same annual review as the rest of the Village employees. Mayor Britton confirmed and stated that he and Mr. Bailey conducted a performance review of Mrs. Crockett within the past two weeks. It was stated that it was a favorable review.

ORDINANCE 39-2014: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CT CONSULTANTS, INC. FOR PROFESSIONAL ENGINEERING SERVICES IN THE CAPACITY OF VILLAGE ENGINEER, AND DECLARING AN EMERGENCY. (2nd Reading)

RESOLUTION 21-2014: - A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL. (3rd Reading)
Motion for approval made by Mr. Takacs, seconded by Mr. Vest.
Questions/Discussions – None
Roll call on approval, 7 yeas. Motion carried.

NEW BUSINESS

RESOLUTION 23-2014: - A RESOLUTION ESTABLISHING A SPECIAL FUND FOR THE VILLAGE OF MADISON'S GROWING GREEN ON MAIN STREET PROJECT. (1st Reading)
Motion for suspension made by Mr. Vest, seconded by Mr. Takacs.
Questions/Discussions – Mr. Mabe asked for clarification for the suspension. Mr. Vest stated that this is a housekeeping measure and added that the fund needs to be established to move this project forward. Mr. Takacs stated that there are pieces of legislation that necessitate the three reading rule for transparency. He added that there are other pieces of legislation that are housekeeping measures and do not necessary need to go three readings. Those types of legislation are not being opposed and are actually 'clogging up the pipeline' and not serving as an advantage by going the three readings. He suggested that items like this be suspended and passed at the first reading going forward.

Roll call on suspension, 7 yeas. Ordinance suspended.

Motion for approval made by Mr. Vest, seconded by Mr. Takacs.
Questions/Discussions – None
Roll call on approval, 7 yeas. Motion carried.

RESOLUTION 24-2014: - A RESOLUTION ESTABLISHING A SPECIAL FUND FOR THE VILLAGE OF MADISON'S ARCOLA CREEK HEADWATER'S RESTORATION PROJECT. (1st Reading)
Motion for suspension made by Mr. Vest, seconded by Mr. Donaldson.
Questions/Discussions – None
Roll call on suspension, 7 yeas. Ordinance suspended.

Motion for approval made by Mr. Takacs, seconded by Mr. Vest.
Questions/Discussions – None
Roll call on approval, 7 yeas. Motion carried.

GENERAL REQUESTS – P.O. Request to Smith Electric not to exceed $2,000.00 for a replacement motor at the Water Plant.
Motion for approval made by Mr. Takacs, seconded by Mr. Vest.
Questions/Discussions – Mr. Bailey stated that there was a problem with a motor at the water plant which was causing it to overheat. Mr. Vest asked if the motor was in stock. Mr. Bailey stated that we did not have it in Village inventory. He added that any motors that we did have in stock were not a direct match for this need. Mr. Hamercheck inquired as to the horsepower size of the motor. Mr. Bailey stated that Mr. Yankie could better answer that question. It was stated that the backflow valves have not been replaced. Mr. Hamercheck expressed concern over the size of the motor. Mayor Britton stated that he will follow up on this.
Roll call on approval, 6 yeas, 1 nay (Cahill) Motion carried.

VISITORS COMMENT – Jack Lading (603 West Main Street) asked for an update on the 'sink hole' just west of Village Hall. Mr. Bailey stated that this is an O.D.O.T. issue.

Kathy Lynn (209 West Main Street) complimented the fall decorations throughout the Village. Mayor Britton stated that the straw bales were purchased by the Village and will be used by the road department once the displays are taken down. Everything else was donated. Mr. Takacs also commented on how nice everything looks.

STAFF REPORTS

Police Chief – Chief Shannon reminded everyone that trick or treat will be Friday, October 31, 2014 from 6:00pm – 8:00pm. She stated that the street lights that have been reported to First Energy have been repaired. There is a Safety Advisory meeting scheduled for 9:00am on November 3rd. Chief stated that she will be out of the office this Thursday for dental work.

Administration Report: - None

Misc. Reports/Comments: - Mr. Frager referred to Mr. Hamercheck's comment he made at the special meeting held on October 16 regarding a disaster recovery plan for the Village. He stated that this is a need that we have been talking about since he first joined Council and he asked for it to be added to the action item list discussed earlier at the C.O.W.

Mr. Takacs asked Mrs. Crockett for third quarter financial reports. She stated that we have collected 71.7% our budgeted revenue through September 30th which puts us about on target. In regards to expenditures, we are at 59.7% of appropriated expenses for the year. The only department that is over projected budget is the water department which is at 77% as of the end of September. She will meet with Mr. Yankie to discuss this. Mrs. Crockett did meet with Mrs. Billetter from the Senior Center to go over the center's budgetary needs for 2015. The 'other contractual services' line item will be broken down to several other line items to make it more detailed and easier to understand. Mr. Takacs stated that he prefers that Mrs. Crockett takes the time to put the budget together and not rush it. He added that we can pass a temporary budget if we are not ready by the end of the year. He added that he appreciates the effort that Mrs. Crockett is putting into it. Mr. Takacs stated that it was mentioned to have the Madison Senior Center Board involved in the budget process so that they are informed as well as Mrs. Billetter. Mrs. Crockett stated that Mrs. Billetter mentioned this when they met and she was going to make copies of all documentation to share with them at their next board meeting. Mr. Ward Buck (885 West Main Street) who is a board member on the Senior Board on behalf of the Village, thanked Mrs. Crockett for her efforts in working with Mrs. Billetter. He confirmed that Mrs. Billetter shared this information with the board at their most recent meeting. Mayor Britton asked Mrs. Crockett if she knows how much we spent on grass mowing this year. Mrs. Crockett asked if Mayor Britton was speaking in regards to the subcontractor we hired. Mayor Britton confirmed. Mrs. Crockett replied $7,765.00. The Senior Center portion was $3,500.00 and Parks was $4,265.00. Mr. Takacs stated that this is under the $6,000.00 for the parks that was budgeted. Mrs. Crockett clarified that the amount billed to the Senior Center includes the park that is behind it as well. If those two areas were separated, then we would possibly be over budget for parks in the 2014 budget. In 2015, those items will be broken into the two areas and posted appropriately. Mr. Hamercheck asked that if we pass a temporary budget to begin 2015, that it not be labeled for the entire year when filed.

Mr. Takacs thanked the staff for coming together during the trying times over the past week. He added that he is not comfortable with us signing a contract with Restor-ex without confirming a price first. Mayor Britton thanked the staff as well.

Mr. Vest thanked Mr. Caswell for his efforts as SRO at South Elementary School.

Mayor's Report: - Mayor Britton introduced Jim Borsi, the WWTP operator and thanked him for his efforts.

Upcoming dates:

Mon.	Nov. 3rd	7:30pm Council Meeting
Mon.	Nov. 10th	7:00pm Planning & Zoning Meeting
Tues.	Nov. 11th	Village Hall closed for Veteran's Day
Mon.	Nov. 17th	6:00pm Committee of the Whole Meeting
Mon.	Nov. 17th	7:30pm Council Meeting
Thurs.	Nov. 27th	Village Hall closed for Thanksgiving
Fri.	Nov. 28th	Village Hall closed for Thanksgiving

Motion to adjourn at 8:17pm made by Mr. Takacs, seconded by Mr. Donaldson. Roll call on adjournment, 7 yeas. Meeting adjourned.

Sam Britton Jr., Mayor

Mark V. Vest, Council Vice-President

11/17/14
DATE

Attested:

Kristie M Crockett

Kristie M. Crockett, Fiscal Officer

11-17-2014
DATE