



Village of Madison

Mayor
Sam Britton Jr.

Council Members
Daniel L. Donaldson
Duane H. Frager
John R. Hamercheck
Gregory W. Mabe
Kenneth D. Takacs
Mark V. Vest

Village Administrator
Dwayne Bailey

Law Director
Joseph P. Szeman

Chief of Police
Dawn C. Shannon

Fiscal Officer
Kristie M. Crockett

Engineer
Eric Haibach

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Madison, Ohio
44057

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www.madisonvillage.org

MADISON VILLAGE COUNCIL

February 1, 2016

7:30 pm Regular Council Meeting

CALL TO ORDER
PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE
ROLL CALL
MINUTES
(from 1-19-16 Reg. Council Meeting)
PAY ORDINANCE #2339

Visitors: Regarding agenda items only; limited to 5 minutes per guest

OLD BUSINESS:

1. **ORDINANCE 1-2016:** - AN ORDINANCE AMENDING ORDINANCE NO. 35-2007 AND REENACTING, AMENDING, REARRANGING, REVISING, AND ENACTING FOR CODIFICATION PURPOSES CHAPTER 182 OF PART ONE, ADMINISTRATIVE CODE, OF THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, LEVYING AN EXCISE TAX OF THREE PERCENT ON HOTEL AND BED AND BREAKFAST LODGING TRANSACTIONS WITHIN THE VILLAGE OF MADISON. (2nd Reading)
2. **ORDINANCE 2-2016:** - AN ORDINANCE ENACTING CHAPTER 111 OF PART ONE, ADMINISTRATIVE CODE, OF THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, ESTABLISHING RULES OF COUNCIL FOR THE VILLAGE OF MADISON. (2nd Reading)

NEW BUSINESS:

3. **ORDINANCE 3-2016:** - AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR VILLAGE INSURANCE WITH GLATFELTER PUBLIC PRACTICE INSURANCE COMPANY AND DECLARING AN EMERGENCY. (1st Reading)
4. **ORDINANCE 4-2016:** AN ORDINANCE MAKING PERMANENT APPROPRIATIONS FOR THE CURRENT EXPENSES AND FOR OTHER EXPENDITURES OF THE VILLAGE OF MADISON, STATE OF OHIO, FOR THE PERIOD BEGINNING JANUARY 1, 2016 TO AND INCLUDING DECEMBER 31, 2016 AND DECLARING AN EMERGENCY. (1st Reading)
5. **ORDINANCE 5-2016:** AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND TO VARIOUS OTHER FUNDS AS PREVIOUSLY BUDGETED, AND DECLARING AN EMERGENCY. (1st Reading)

GENERAL REQUESTS: None

VISITORS: (General comments; limited to 5 minutes per guest)

REPORTS:

- **STAFF REPORTS:**
 - **Chief of Police**
 - **Engineer Report**
 - **Fiscal Report**
 - **Administration Report**
- **MAYOR'S REPORT**
- **MISCELLANEOUS/COUNCIL COMMENTS**

Upcoming Important Dates/Meetings:

Mon.	Feb 8 th	Planning & Zoning Meeting 7:00pm
Mon.	Feb 15 th	Village Hall closed for President's Day
Tues.	Feb. 16 th	Committee of the Whole Meeting 6:30pm
Tues.	Feb. 16 th	Regular Council Meeting 7:30pm
Wed.	Feb. 17 th	Fire Board Meeting @ station #3 7:00pm

Council Minutes
VILLAGE OF MADISON
Regular Council Meeting
January 19, 2016

RECORD OF PROCEEDINGS

Mayor Britton called the meeting to order at 7:34PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Frager, Mr. Hamercheck, Mr. Mabe, Mr. Takacs and Mr. Vest were in attendance. Also in attendance were Administrator Dwayne Bailey, Fiscal Officer Kristie Crockett, Police Chief Dawn Shannon and Law Director Mr. Szeman. Council Member Mr. Donaldson and Village Engineer Mr. Haibach were absent.

MINUTES

Mayor Britton announced minutes to be approved for the Council Meeting held on January 4, 2016.

Motion for approval made by Mr. Vest, seconded by Mr. Frager.

Questions/Discussions – None

Roll call on approval, 5 yeas. Motion carried.

PAY ORDINANCE

Mayor Britton presented Pay Ordinance No. 2338: \$28,850.82 for payroll and \$252,404.74 for current and upcoming expenses, for a total of \$281,255.56.

Motion for approval made by Mr. Takacs, seconded by Mr. Frager.

Questions/Discussions – None

Roll call on approval, 5 yeas. Motion carried.

VISITORS COMMENTS (Agenda items Only): None

OLD BUSINESS: None

NEW BUSINESS

ORDINANCE 1-2016: - AN ORDINANCE AMENDING ORDINANCE NO. 35-2007 AND REENACTING, AMENDING, REARRANGING, REVISING, AND ENACTING FOR CODIFICATION PURPOSES CHAPTER 182 OF PART ONE, ADMINISTRATIVE CODE, OF THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, LEVYING AN EXCISE TAX OF THREE PERCENT ON HOTEL AND BED AND BREAKFAST LODGING TRANSACTIONS WITHIN THE VILLAGE OF MADISON. (1st Reading)

Questions/Discussions – Mr. Bailey reported that there is a proposed increase within the Lake County Visitors Bureau and the Port Authority to raise the bed tax by 2%. As it currently proposed, those funds are only available to locations within one (1) mile of Lake Erie. He has contacted the Commissioner's office to voice our displeasure and is hoping that an amendment to that location restriction may be in place prior to the approval of the increase. It was stated that there will be a public hearing held prior to the Commissioner's office vote.

ORDINANCE 2-2016: - AN ORDINANCE ENACTING CHAPTER 111 OF PART ONE, ADMINISTRATIVE CODE, OF THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, ESTABLISHING RULES OF COUNCIL FOR THE VILLAGE OF MADISON. (1st Reading)

RESOLUTION 3-2016: - A RESOLUTION HONORING CHRIST CHILD OF THE WESTERN RESERVE FOR BEING CHOSEN BY THE EASTERN LAKE COUNTY CHAMBER OF COMMERCE TO RECEIVE ITS 2016 HERITAGE AWARD. (1st Reading)

Motion for approval made by Mr. Frager, seconded by Mr. Vest.

Questions/Discussions – None

Roll call on approval, 5 yeas. Motion carried.

RESOLUTION 4-2016: - A RESOLUTION HONORING JOSEPH AND MARY HADA FOR BEING CHOSEN BY THE EASTERN LAKE COUNTY CHAMBER OF COMMERCE TO RECEIVE ITS 2016 CITIZENS OF THE YEAR AWARD. (1st Reading)

Motion for approval made by Mr. Takacs, seconded by Mr. Frager

Questions/Discussions – None

Roll call on approval, 5 yeas. Motion carried.

RESOLUTION 5-2016: - A RESOLUTION HONORING AND RECOGNIZING HEARN PLUMBING AND HEATING AS THE RECIPIENT OF THE EASTERN LAKE COUNTY CHAMBER OF COMMERCE 2016 BUSINESS OF THE YEAR. (1st Reading)

Motion for approval made by Mr. Frager, seconded by Mr. Mabe.

Questions/Discussions – None

Roll call on approval, 5 yeas. Motion carried.

GENERAL REQUESTS - None

VISITORS COMMENT – None

STAFF REPORTS

Engineer (given by Mr. Haibach) – Not in attendance.

Fiscal Officer – Mrs. Crockett stated that W-2's have gone out and she is working on 1099 forms. Registration forms were passed out for a Council training seminar. Grant reports have been completed for the EPA. 2016 Budget will be on the February 1st agenda for first reading. Mr. Takacs stated that the savings from the water agreement continue and stated that this month's invoice from Lake County is the lowest January invoice in the last five (5) years. He commended Mr. Bailey for getting the agreement with Lake County completed. Mr. Mabe questioned the security breach at RITA. Brief discussion took place.

Police Chief – Chief Shannon passed out the 2015 stats. She is working at publicizing it on their website. Tour sheets are to be completed per shift. Business checks were discussed. 'Out of Village' calls were discussed. Kathy Lynn from Penguin Mechanical stated that she has not received a call from an officer conducting a business check. Chief Shannon stated that we have received a total of \$5,525.00 in the past twelve (12) months from govdeals.com items being

auctioned off. Chief Shannon reported that there is an inventory list of all items issued to officers.

Administration Report: - Mr. Bailey apologized for Mr. Haibach's absence. He stated that with tonight's meeting being on a Tuesday that Mr. Haibach has a regularly scheduled meeting in another municipality this evening. Mr. Bailey stated that the insurance renewal will be on the agenda for the February 1st Council meeting and added that Mike Gehring will be present for the February C.O.W. meeting to discuss the renewal. A large increase in the premium is not expected. Discussion of the SWIF grant took place. The 319 Grant is moving along and the Lake County Soil and Water department is very interested. The OPWC funds from the grants for the Parkway culvert replacement and Dayton Road will be accessible in June/July. He anticipates bids going out in May.

Mr. Bailey stated that there was an addendum made to the 528 water line bid which extended the bid opening date to February 3rd, 2016. Discussion of the boundary valve took place.

Mr. Bailey stated that if someone is interested in participating in a 'ride along' with the road crew, they are welcome to do so. A waiver must be completed.

Misc. Reports/Comments: - Mr. Frager commended the road crew on their work keeping the roads clear. He has received many compliments from the community. He complimented the fourth and fifth graders that participated in the spelling bee recently. He added that his son was the winner of the fifth grade spelling bee at South Elementary.

Mr. Vest reported that the Fire Board meeting scheduled for tomorrow has been cancelled and will be rescheduled due to Chief Lutz being out of town. It will be rescheduled when he returns.

Mayor's Report: - Mayor Britton also complimented the road crew on the snow removal. He added that the County and State are helping within the Village as well.

Upcoming dates:

Mon.	Feb. 1 st	Regular Council Meeting 7:30pm
Mon.	Feb. 8 th	Planning & Zoning Meeting 7:00pm
Mon.	Feb. 15 th	Village Hall closed for President's Day
Tues.	Feb. 16 th	Committee of the Whole Meeting 6:30pm
Tues.	Feb. 16 th	Regular Council Meeting 7:30pm
Wed.	Feb. 17 th	Fire Board Meeting @ station #3 7:00pm

Motion to adjourn at 8:13pm made by Mr. Frager, seconded by Mr. Vest.
Roll call on adjournment, 5 yeas. Meeting adjourned.

Sam Britton Jr., Mayor

Kenneth D. Takacs, Council President

DATE

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Attested:

Kristie M. Crockett, Fiscal Officer

DATE

PAY ORDINANCE 2339

An Ordinance to Pay Certain Claims Therein Mentioned:

Be it Ordained by the Court of the Village of Madison, Ohio, as follows:

Sec. 1- That the following described claims be allowed, and paid from their respective funds:

Payroll: \$ 55,979.16
Payables: \$ 62,386.86

Grand Total for Pay Ordinance 2339	\$ 118,366.02
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And the Fiscal Officer is hereby authorized and directed to draw a warrant for the several amounts designated above. Upon the receipt of proper vouchers for the same

Sec. 2 - This ordinance shall take effect and be in full force from and after its passage.

Passed this 1st day of February, 2016.

Kristie M. Crockett,
Fiscal Officer

Sam Britton Jr.,
Mayor

Payment Listing

1/16/2016 to 1/29/2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
30-2016	01/19/2016	01/19/2016	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$24.00	O
31-2016	01/19/2016	01/19/2016	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$48.00	O
32-2016	01/19/2016	01/19/2016	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$24.00	O
33-2016	01/19/2016	01/19/2016	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$13,568.28	O
34-2016	01/19/2016	01/19/2016	EW	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$24.00	O
36-2016	01/29/2016	01/26/2016	EP	KELLY L ANDERSON	\$733.24	O
37-2016	01/29/2016	01/26/2016	EP	CAROL BILLETTER	\$935.31	O
38-2016	01/29/2016	01/26/2016	EP	SUSAN L. BRITTON	\$152.36	O
39-2016	01/29/2016	01/26/2016	EP	RALF W. CASWELL	\$977.01	O
40-2016	01/29/2016	01/26/2016	EP	JASON L. CHAPMAN	\$2,343.67	O
41-2016	01/29/2016	01/26/2016	EP	DAVID P. COGAR	\$1,030.32	O
42-2016	01/29/2016	01/26/2016	EP	JENNIFER P. CONAWAY	\$923.67	O
43-2016	01/29/2016	01/26/2016	EP	DOUGLAS M. COVERT	\$1,233.28	O
44-2016	01/29/2016	01/26/2016	EP	KRISTIE M. CROCKETT	\$1,245.02	O
45-2016	01/29/2016	01/26/2016	EP	TIMOTHY SEAN DAY	\$111.04	O
46-2016	01/29/2016	01/26/2016	EP	DUANE H. FRAGER	\$393.22	O
47-2016	01/29/2016	01/26/2016	EP	RICHARD GIFFIN SR.	\$2,114.01	O
48-2016	01/29/2016	01/26/2016	EP	KRISTINE N. GRAFTON	\$745.04	O
49-2016	01/29/2016	01/26/2016	EP	MICHAEL A HUFFMAN	\$1,083.21	O
50-2016	01/29/2016	01/26/2016	EP	JOHN B KOETH	\$1,214.15	O
51-2016	01/29/2016	01/26/2016	EP	GREGORY MABE	\$392.92	O
52-2016	01/29/2016	01/26/2016	EP	PAUL E MILLER	\$435.85	O
53-2016	01/29/2016	01/26/2016	EP	KENNETH MOLES	\$93.29	O
54-2016	01/29/2016	01/26/2016	EP	SCOTT ALLEN PIRC	\$2,040.42	O
55-2016	01/29/2016	01/26/2016	EP	LAURA M. QUIGGLE	\$235.96	O
56-2016	01/29/2016	01/26/2016	EP	BRENT RUSS	\$107.77	O
57-2016	01/29/2016	01/26/2016	EP	COLIN SCHULTZ	\$998.85	O
58-2016	01/29/2016	01/26/2016	EP	DAWN C. SHANNON	\$1,377.43	O
59-2016	01/29/2016	01/26/2016	EP	SHERYL L SNYDER	\$45.48	O
60-2016	01/29/2016	01/26/2016	EP	THURSTON C SVAGERKO	\$228.84	O
61-2016	01/29/2016	01/26/2016	EP	JOSEPH P. SZEMAN	\$832.60	O
62-2016	01/29/2016	01/26/2016	EP	KENNETH D TAKACS	\$392.02	O
63-2016	01/29/2016	01/26/2016	EP	RUTHIE TURKENBURG	\$97.03	O
64-2016	01/29/2016	01/26/2016	EP	DAVID A YANKIE	\$1,157.30	O
66-2016	01/29/2016	01/26/2016	EP	DAVID P. COGAR	\$1,239.59	O
67-2016	01/29/2016	01/26/2016	EP	DOUGLAS M. COVERT	\$798.14	O
69-2016	01/29/2016	01/26/2016	EW	IRS	\$4,976.95	O
14295	01/19/2016	01/19/2016	WH	OHIO POLICE & FIRE PENSION FUND	\$4,314.98	V
14295	01/19/2016	01/19/2016	WH	OHIO POLICE & FIRE PENSION FUND	-\$4,314.98	V
14296	01/19/2016	01/19/2016	WH	OHIO POLICE & FIRE PENSION FUND	\$4,314.98	O
14297	01/29/2016	01/26/2016	PR	DWAYNE BAILEY	\$1,424.20	O
14298	01/29/2016	01/26/2016	PR	JAMES BORSI	\$991.36	O
14299	01/29/2016	01/26/2016	PR	JOHN S. BRITTON	\$663.52	O
14300	01/29/2016	01/26/2016	PR	DANIEL L. DONALDSON	\$391.72	O
14301	01/29/2016	01/26/2016	PR	GLYNNIS FOX	\$7.40	O
14302	01/29/2016	01/26/2016	PR	JOHN HAMERCHECK	\$346.72	O

Payment Listing

1/16/2016 to 1/29/2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
14303	01/29/2016	01/26/2016	PR	MARGARET ANN LOHR	\$307.01	O
14304	01/29/2016	01/26/2016	PR	TROY A MCINTOSH	\$411.70	O
14305	01/29/2016	01/26/2016	PR	JUSTIN R. NOWAKOWSKI	\$89.99	O
14306	01/29/2016	01/26/2016	PR	MICHAEL JOSEPH SMITH	\$1,021.12	O
14307	01/29/2016	01/26/2016	PR	MARK VEST	\$391.72	O
14308	01/29/2016	01/26/2016	WH	AFLAC	\$21.60	O
14309	01/29/2016	01/26/2016	WH	OHIO CHILD SUPPORT PAYMENT CENTRA	\$517.85	O
14310	01/29/2016	01/26/2016	WH	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$705.00	O
Total Payments:					\$55,979.16	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					<u>\$55,979.16</u>	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

2016 Payroll - Overtime Worked

DEPARTMENT	HOURS	YTD	NOTES
POLICE	P/E 1-23-16 Paydate 1-29-16)		
Ralf Caswell	4.00	4.00	Roadshift
Doug Covert	8.00	16.00	MLK Holiday
Mike Huffman	12.00	27.00	MLK Holiday & Training
Troy McIntosh	1.25	1.25	End of shift call/weather
Justin Nowakowski		1.00	
Brent Russ	0.50	0.50	End of shift call
Colin Schultz	11.00	19.00	Court, Add car due to weather
Brandon Smith		9.00	
Mike Smith	10.50	10.50	MLK Holiday, early call-in
Curt Svagerko		3.00	
		0.00	
TOTAL:	47.25	91.25	
M&R			
Jason Chapman	43.00	55.00	Snowplowing, Call-in for Stratton Place
Rich Giffin	40.00	50.50	Snowplowing
Scott Pirc	52.50	59.50	Snowplowing
John Koeth	15.50	15.50	Snowplowing
		0.00	
TOTAL:	151.00	180.50	
SEWER			
Dave Cogar		3.00	
John Koeth	7.50	10.50	Plant Checks
TOTAL:	7.50	13.50	
WATER			
Dave Yankie	3.00	3.00	Plant Checks
TOTAL:	3.00	3.00	
OVERTIME TOTAL:	208.75	288.25	

Payment Listing

1/16/2016 to 1/29/2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
35-2016	01/25/2016	01/25/2016	CH	MADISON VILLAGE MAYORS COURT	\$7,854.87	0
14311	01/29/2016	01/29/2016	AW	ALVORD'S YARD & GARDEN	\$155.37	0
14312	01/29/2016	01/29/2016	AW	ANTHEM BCBS OH GROUP	\$13,022.28	0
14313	01/29/2016	01/29/2016	AW	AVALON PEST CONTROL SVCS	\$39.00	0
14314	01/29/2016	01/29/2016	AW	CARTER LUMBER	\$55.88	0
14315	01/29/2016	01/29/2016	AW	CHAGRIN RIVER WATERSHED PARTNERS	\$709.31	0
14316	01/29/2016	01/29/2016	AW	CINTAS CORPORATION LOCATION 259 / T	\$834.06	0
14317	01/29/2016	01/29/2016	AW	CONCORD ROAD EQUIPMENT	\$436.04	0
14318	01/29/2016	01/29/2016	AW	CONNIE ADAMS	\$45.00	0
14319	01/29/2016	01/29/2016	AW	CULLIGAN OF NORTHEAST OHIO	\$51.00	0
14320	01/29/2016	01/29/2016	AW	FIRST COMMUNICATIONS	\$67.11	0
14321	01/29/2016	01/29/2016	AW	GAZETTE PUBLISHING	\$72.19	0
14322	01/29/2016	01/29/2016	AW	GUARDIAN - BETHLEHEM	\$1,608.87	0
14323	01/29/2016	01/29/2016	AW	GEAUGA COUNTY	\$105.00	0
14324	01/29/2016	01/29/2016	AW	GLOCK PROFESSIONAL, INC	\$500.00	0
14325	01/29/2016	01/29/2016	AW	HD SUPPLY WATERWORKS - EASTLAKE	\$80.00	0
14326	01/29/2016	01/29/2016	AW	HEMLY TOOL SUPPLY, INC.	\$395.27	0
14327	01/29/2016	01/29/2016	AW	INTERNATIONAL ASSO. OF CHIEFS OF PO	\$150.00	0
14328	01/29/2016	01/29/2016	AW	ILLUMINATING COMPANY	\$8,029.38	0
14329	01/29/2016	01/29/2016	AW	ID NETWORKS IDENTIFICATION TECHNOL	\$5,325.00	0
14330	01/29/2016	01/29/2016	AW	LAKE COUNTY DEPT OF UTILITIES	\$225.30	0
14331	01/29/2016	01/29/2016	AW	LAKE COUNTY TREASURER, LORRAINE M	\$5,190.52	0
14332	01/29/2016	01/29/2016	AW	LAKE COUNTY SAFETY COUNCIL	\$20.00	0
14333	01/29/2016	01/29/2016	AW	LAKE COUNTY TRIBUNE	\$30.00	0
14334	01/29/2016	01/29/2016	AW	LAKE ERIE LAWN SERVICE	\$450.00	0
14335	01/29/2016	01/29/2016	AW	LAKETRAN	\$575.00	0
14336	01/29/2016	01/29/2016	AW	MADISON LOCAL SCHOOL DISTRICT	\$1,045.64	0
14337	01/29/2016	01/29/2016	AW	MADISON PET & GARDEN, INC.	\$8.99	0
14338	01/29/2016	01/29/2016	AW	MORTON SALT	\$3,748.15	0
14339	01/29/2016	01/29/2016	AW	NAPA AUTO PARTS	\$120.70	0
14340	01/29/2016	01/29/2016	AW	NEO PC SOLUTIONS	\$1,819.37	0
14341	01/29/2016	01/29/2016	AW	NORTHEASTERN COMMUNICATIONS	\$209.07	0
14342	01/29/2016	01/29/2016	AW	NORTH COAST ENVIRONMENTAL LAB, INC	\$239.00	0
14343	01/29/2016	01/29/2016	AW	PITNEY BOWES	\$89.59	0
14344	01/29/2016	01/29/2016	AW	SANTEE SECURITY	\$2,194.00	0
14345	01/29/2016	01/29/2016	AW	SHERMANS WELDING & EQUIPMENT	\$4,722.49	0
14346	01/29/2016	01/29/2016	AW	SMITH ELECTRICAL CONTRACTING	\$526.81	0
14347	01/29/2016	01/29/2016	AW	STAPLES BUSINESS ADVANTAGE	\$101.49	0
14348	01/29/2016	01/29/2016	AW	THE CUTTING EDGE	\$10.80	0
14349	01/29/2016	01/29/2016	AW	Time Warner Cable	\$122.67	0
14350	01/29/2016	01/29/2016	AW	VERIZON WIRELESS	\$301.13	0
14351	01/29/2016	01/29/2016	AW	MADISON VILLAGE WATER/SEWER	\$59.71	0
14352	01/29/2016	01/29/2016	AW	VISA	\$982.12	0
14353	01/29/2016	01/29/2016	AW	BETTY HARTING	\$58.88	0
Total Payments:					\$62,386.86	
Total Conversion Vouchers:					\$0.00	

Payment Listing

1/16/2016 to 1/29/2016

Total Less Conversion Vouchers:	<u>\$62,386.86</u>
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Type AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Register Detail

1/16/2016 to 1/31/2016

Payment Advice #: 35-2016
Vendor / Payee: MADISON VILLAGE MAYORS COURT
Type: Accounting Electronic Payment
Purpose:

Status: Outstanding
Post Date: 01/25/2016
Transaction Date: 01/25/2016
Original Amount: \$7,854.87

Detail							
Quantity	Units	Description			Unit Price	Extended Price	Invoice #
1.00		DEC 2015 BANK REC - DISBURSEMENTS			\$7,854.87	\$7,854.87	
Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/25/2016	01/25/2016	CH	Direct	9903-720-340-0000	Professional and Technical Services	\$5,645.53	O
01/25/2016	01/25/2016	CH	Direct	9903-720-391-0000	Dues and Fees	\$162.34	O
01/25/2016	01/25/2016	CH	Direct	9903-720-640-0000	Payment to Another Political Subdivision	\$1,412.00	O
01/25/2016	01/25/2016	CH	Direct	9903-720-690-0000	Other - Other	\$635.00	O
						<u>\$7,854.87</u>	

Payment Advice #: 14311
Vendor / Payee: ALVORD'S YARD & GARDEN
Type: Accounting Warrant
Purpose:

Status: Outstanding
Post Date: 01/29/2016
Transaction Date: 01/29/2016
Original Amount: \$155.37

Detail							
Quantity	Units	Description			Unit Price	Extended Price	Invoice #
1.00	MR	CHAINSAW REPAIR			\$155.37	\$155.37	130300
Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 87-2016	2011-630-432-0000	Repairs and Maintenance of Machinery & Equip	\$155.37	O
						<u>\$155.37</u>	

Payment Advice #: 14312
Vendor / Payee: ANTHEM BCBS OH GROUP
Type: Accounting Warrant
Purpose:

Status: Outstanding
Post Date: 01/29/2016
Transaction Date: 01/29/2016
Original Amount: \$13,022.28

Detail							
Quantity	Units	Description			Unit Price	Extended Price	Invoice #
1.00		MONTHLY HEALTH CARE			\$13,022.28	\$13,022.28	130394885
Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 28-2016	1000-720-221-0000	Medical/Hospitalization	\$627.16	O
01/29/2016	01/29/2016	AW	BC 31-2016	1000-725-221-0000	Medical/Hospitalization	\$887.16	O
01/29/2016	01/29/2016	AW	BC 42-2016	1000-790-221-0000	Medical/Hospitalization	\$1,049.05	O
01/29/2016	01/29/2016	AW	BC 54-2016	2011-620-221-0000	Medical/Hospitalization	\$2,308.66	O
01/29/2016	01/29/2016	AW	BC 3-2016	2901-390-221-0000	Medical/Hospitalization	\$508.90	O
01/29/2016	01/29/2016	AW	BC 78-2016	2903-110-221-0000	Medical/Hospitalization	\$2,999.36	O
01/29/2016	01/29/2016	AW	BC 88-2016	5101-531-221-0000	Medical/Hospitalization	\$1,986.70	O
01/29/2016	01/29/2016	AW	BC 101-2016	5201-541-221-0000	Medical/Hospitalization	\$2,655.29	O
						<u>\$13,022.28</u>	

Payment Register Detail

1/16/2016 to 1/31/2016

Payment Advice #: 14313
 Vendor / Payee: AVALON PEST CONTROL SVCS
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$39.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		SENIOR CENTER PEST CONTROL	\$39.00	\$39.00	59687

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 24-2016	2901-390-431-0000	Repairs and Maintenance of Buildings and Land	\$39.00	O
						<u>\$39.00</u>	

Payment Advice #: 14314
 Vendor / Payee: CARTER LUMBER
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$55.88

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	MAILBOX	REPAIR/MR	\$33.38	\$33.38	68625442
1.00	MAILBOX	REPAIR/MR	\$22.50	\$22.50	68624988

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 57-2016	2011-620-420-0000	Operating Supplies and Materials	\$55.88	O
						<u>\$55.88</u>	

Payment Advice #: 14315
 Vendor / Payee: CHAGRIN RIVER WATERSHED PARTNERS, INC
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$709.31

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	319 GRAN	4TH QTR GRANT WORK	\$709.31	\$709.31	1190

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 77-2016	2052-490-340-0004	Professional and Technical Services(319 Grant)	\$709.31	O
						<u>\$709.31</u>	

Payment Advice #: 14316
 Vendor / Payee: CINTAS CORPORATION LOCATION 259 / T90
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$834.06

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	MR	BOOTS/PIRC	\$142.99	\$142.99	259508670
1.00	MR/W/S	SUPPLIES	\$66.05	\$66.05	259517006
1.00	MR/W/S	SUPPLIES	\$66.05	\$66.05	259514264
1.00	MR/W/S	SUPPLIES	\$66.05	\$66.05	259511484

Payment Register Detail

1/16/2016 to 1/31/2016

1.00	MR/W/S	SUPPLIES			\$66.05	\$66.05	259505887
1.00	MR/W/S	SUPPLIES			\$66.05	\$66.05	259508669
1.00	SEN CTR	MATS			\$180.41	\$180.41	259515024
1.00	SEN CTR	MATS			\$180.41	\$180.41	259509438

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 116-2016	2011-620-270-0000	Uniforms and Clothing	\$142.99	O
01/29/2016	01/29/2016	AW	BC 57-2016	2011-620-420-0000	Operating Supplies and Materials	\$110.08	O
01/29/2016	01/29/2016	AW	BC 11-2016	2901-390-390-0327	Other Contractual Services(FLOOR MAINTENANCE)	\$360.82	O
01/29/2016	01/29/2016	AW	BC 93-2016	5101-533-420-0000	Operating Supplies and Materials	\$110.09	O
01/29/2016	01/29/2016	AW	BC 108-2016	5201-549-420-0000	Operating Supplies and Materials	\$110.08	O
						<u>\$834.06</u>	

Payment Advice #: 14317
 Vendor / Payee: CONCORD ROAD EQUIPMENT
 Type: Accounting Warrant
 Purpose:
 Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$436.04

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		CUTTING EDGE BLADES/PLOW	\$436.04	\$436.04	41385

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 66-2016	2011-630-430-1999	Repairs and Maintenance(Plow/Maint/Snow Removal)	\$436.04	O
						<u>\$436.04</u>	

Payment Advice #: 14318
 Vendor / Payee: CONNIE ADAMS
 Type: Accounting Warrant
 Purpose:
 Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$45.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
3.00	STUDENT: ART CLASS		\$15.00	\$45.00	

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 1-2016	2901-390-399-2912	Other - Other Contractual Services(INSTRUCTORS)	\$45.00	O
						<u>\$45.00</u>	

Payment Advice #: 14319
 Vendor / Payee: CULLIGAN OF NORTHEAST OHIO
 Type: Accounting Warrant
 Purpose:
 Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$51.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	SENIOR C WATER/POC RENTAL		\$51.00	\$51.00	

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status

Payment Register Detail

1/16/2016 to 1/31/2016

01/29/2016	01/29/2016	AW	BC 6-2016	2901-390-319-0375	Other - Utilities(WATER COOLER)		\$51.00	O
							\$51.00	

Payment Advice #: 14320	Status: Outstanding
Vendor / Payee: FIRST COMMUNICATIONS	Post Date: 01/29/2016
Type: Accounting Warrant	Transaction Date: 01/29/2016
Purpose:	Original Amount: \$67.11

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		LONG DISTANCE FEES	\$67.11	\$67.11	13006533

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	PO 14-2016	1000-710-321-0000	Telephone	\$67.11	O
						\$67.11	

Payment Advice #: 14321	Status: Outstanding
Vendor / Payee: GAZETTE PUBLISHING	Post Date: 01/29/2016
Type: Accounting Warrant	Transaction Date: 01/29/2016
Purpose:	Original Amount: \$72.19

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	LEGAL AD	LEGISLATION PASSED	\$35.06	\$35.06	105008
1.00	LEGAL AD	LEGISLATION PASSED	\$37.13	\$37.13	104278

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 27-2016	1000-710-325-0000	Advertising	\$72.19	O
						\$72.19	

Payment Advice #: 14322	Status: Outstanding
Vendor / Payee: GUARDIAN - BETHLEHEM	Post Date: 01/29/2016
Type: Accounting Warrant	Transaction Date: 01/29/2016
Purpose:	Original Amount: \$1,808.87

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		MONTHLY VISION/DENTAL	\$1,608.87	\$1,608.87	

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 28-2016	1000-720-221-0000	Medical/Hospitalization	\$82.50	O
01/29/2016	01/29/2016	AW	BC 31-2016	1000-725-221-0000	Medical/Hospitalization	\$82.50	O
01/29/2016	01/29/2016	AW	BC 42-2016	1000-790-221-0000	Medical/Hospitalization	\$302.50	O
01/29/2016	01/29/2016	AW	BC 54-2016	2011-620-221-0000	Medical/Hospitalization	\$227.55	O
01/29/2016	01/29/2016	AW	BC 3-2016	2901-390-221-0000	Medical/Hospitalization	\$47.46	O
01/29/2016	01/29/2016	AW	BC 78-2016	2903-110-221-0000	Medical/Hospitalization	\$452.42	O
01/29/2016	01/29/2016	AW	BC 88-2016	5101-531-221-0000	Medical/Hospitalization	\$172.09	O
01/29/2016	01/29/2016	AW	BC 101-2016	5201-541-221-0000	Medical/Hospitalization	\$241.85	O
						\$1,608.87	

Payment Register Detail

1/16/2016 to 1/31/2016

Payment Advice #: 14323
 Vendor / Payee: GEauga COUNTY
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$105.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		COLIFORM LAB	\$105.00	\$105.00	

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 98-2016	5101-534-399-0202	Other - Other Contractual Services(LAB SERVICES)	\$105.00	O
						<u>\$105.00</u>	

Payment Advice #: 14324
 Vendor / Payee: GLOCK PROFESSIONAL, INC
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$500.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	PD TRAINI	COLIN SCHULTZ - ARMORERS COURSE	\$250.00	\$250.00	100078949
1.00	PD TRAINI	DOUG COVERT - ARMORERS COURSE	\$250.00	\$250.00	100078952

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 117-2016	2903-110-340-0101	Professional and Technical Services(Continuing Education)	\$500.00	O
						<u>\$500.00</u>	

Payment Advice #: 14325
 Vendor / Payee: HD SUPPLY WATERWORKS - EASTLAKE
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$80.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		BATTERY FOR HANDHELD	\$80.00	\$80.00	F013133

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 95-2016	5101-533-432-0000	Repairs and Maintenance of Machinery & Equip	\$80.00	O
						<u>\$80.00</u>	

Payment Advice #: 14326
 Vendor / Payee: HEMLY TOOL SUPPLY, INC.
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$395.27

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	KOETH	CLOTHING ALLOW	\$133.31	\$133.31	391483
1.00	YANKIE	CLOTHING ALLOW	\$62.98	\$62.98	391512
1.00	COGAR	CLOTHING ALLOW	\$198.98	\$198.98	391482

Payment Register Detail

1/16/2016 to 1/31/2016

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 118-2016	5101-531-270-0000	Uniforms and Clothing	\$112.72	O
01/29/2016	01/29/2016	AW	BC 119-2016	5201-541-270-0000	Uniforms and Clothing	\$282.55	O
						<u>\$395.27</u>	

Payment Advice #: 14327
 Vendor / Payee: INTERNATIONAL ASSO. OF CHIEFS OF POLICE
 Type: Accounting Warrant
 Purpose:
 Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$150.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	RENEWAL MEMBERSHP		\$150.00	\$150.00	01/01/2016

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 81-2016	2903-110-391-0000	Dues and Fees	\$150.00	O
						<u>\$150.00</u>	

Payment Advice #: 14328
 Vendor / Payee: ILLUMINATING COMPANY
 Type: Accounting Warrant
 Purpose:
 Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$8,029.38

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	MASTER 210000420005		\$7,604.84	\$7,604.84	
1.00	33 N LAKE 110106751099		\$91.25	\$91.25	
1.00	MAIN 110109282233		\$49.74	\$49.74	
1.00	TRAFFIC 110067907052		\$10.84	\$10.84	
1.00	TRAFFIC 110068973830		\$9.74	\$9.74	
1.00	LAKE ST 110106745349		\$262.97	\$262.97	

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	PO 5-2016	1000-390-311-0000	Electricity	\$96.75	O
01/29/2016	01/29/2016	AW	PO 5-2016	1000-710-311-0000	Electricity	\$849.56	O
01/29/2016	01/29/2016	AW	PO 5-2016	1000-790-311-1005	Electricity{TRAFFIC LIGHTS}	\$20.58	O
01/29/2016	01/29/2016	AW	PO 5-2016	2011-620-311-0000	Electricity	\$76.81	O
01/29/2016	01/29/2016	AW	PO 5-2016	2901-330-311-0000	Electricity	\$757.68	O
01/29/2016	01/29/2016	AW	PO 5-2016	2903-110-311-0000	Electricity	\$609.40	O
01/29/2016	01/29/2016	AW	PO 5-2016	5101-531-311-0000	Electricity	\$1,048.64	O
01/29/2016	01/29/2016	AW	PO 5-2016	5201-541-311-0000	Electricity	\$4,568.96	O
						<u>\$8,029.38</u>	

Payment Advice #: 14329
 Vendor / Payee: ID NETWORKS IDENTIFICATION TECHNOLOGIES
 Type: Accounting Warrant
 Purpose:
 Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$5,325.00

Detail

Payment Register Detail

1/16/2016 to 1/31/2016

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	POLICE	ANNUAL SOFTWARE/RECORDS PACKAGE	\$5,325.00	\$5,325.00	

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	PO 30-2016	2903-110-349-0300	Other - Professional and Technical Services(I.T. SERVICES)	\$5,325.00	O
						\$5,325.00	

Payment Advice #: 14330

Vendor / Payee: LAKE COUNTY DEPT OF UTILITIES

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 01/29/2016

Transaction Date: 01/29/2016

Original Amount: \$225.30

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		SLUDGE	\$225.30	\$225.30	05240628

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	PO 16-2016	5201-549-399-0201	Other - Other Contractual Services(SLUDGE)	\$225.30	O
						\$225.30	

Payment Advice #: 14331

Vendor / Payee: LAKE COUNTY TREASURER, LORRAINE M. FENDE

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 01/29/2016

Transaction Date: 01/29/2016

Original Amount: \$5,190.52

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		2016 REAL ESTATE TAXES (1/2 YEAR)	\$5,190.52	\$5,190.52	

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 39-2016	1000-730-640-0010	Payment to Another Political Subdivision(REAL ESTATE TAXI	\$5,190.52	O
						\$5,190.52	

Payment Advice #: 14332

Vendor / Payee: LAKE COUNTY SAFETY COUNCIL

Type: Accounting Warrant

Purpose:

Status: Outstanding

Post Date: 01/29/2016

Transaction Date: 01/29/2016

Original Amount: \$20.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		SAFETY MEETING FEE	\$20.00	\$20.00	4706

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 120-2016	2011-620-340-0101	Professional and Technical Services(Continuing Education)	\$20.00	O
						\$20.00	

Payment Advice #: 14333

Vendor / Payee: LAKE COUNTY TRIBUNE

Status: Outstanding

Post Date: 01/29/2016

Payment Register Detail

1/16/2016 to 1/31/2016

Type: Accounting Warrant
Purpose:

Transaction Date: 01/29/2016
Original Amount: \$30.00

Detail							
Quantity	Units	Description			Unit Price	Extended Price	Invoice #
1.00		SENIOR CTR SUBSCRIPTION RENEWAL			\$30.00	\$30.00	
Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 13-2016	2901-390-391-0000	Dues and Fees	\$30.00	O
						<u>\$30.00</u>	

Payment Advice #: 14334

Status: Outstanding

Vendor / Payee: LAKE ERIE LAWN SERVICE

Post Date: 01/29/2016

Type: Accounting Warrant

Transaction Date: 01/29/2016

Purpose:

Original Amount: \$450.00

Detail							
Quantity	Units	Description			Unit Price	Extended Price	Invoice #
1.00		SNOW REMOVAL - SEN CTR			\$450.00	\$450.00	
Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 12-2016	2901-390-390-0450	Other Contractual Services{SNOW&ICE REMOVAL}	\$450.00	O
						<u>\$450.00</u>	

Payment Advice #: 14335

Status: Outstanding

Vendor / Payee: LAKETRAN

Post Date: 01/29/2016

Type: Accounting Warrant

Transaction Date: 01/29/2016

Purpose:

Original Amount: \$575.00

Detail							
Quantity	Units	Description			Unit Price	Extended Price	Invoice #
230.00		SEN.CTR DIAL A RIDES			\$2.50	\$575.00	0015654-IN
Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 16-2016	2901-390-399-2900	Other - Other Contractual Services{FARES}	\$575.00	O
						<u>\$575.00</u>	

Payment Advice #: 14336

Status: Outstanding

Vendor / Payee: MADISON LOCAL SCHOOL DISTRICT

Post Date: 01/29/2016

Type: Accounting Warrant

Transaction Date: 01/29/2016

Purpose:

Original Amount: \$1,045.64

Detail							
Quantity	Units	Description			Unit Price	Extended Price	Invoice #
1.00		539.3 GALLONS DIESEL FUEL			\$1,045.64	\$1,045.64	16-60
Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 121-2016	2011-630-420-7000	Operating Supplies and Materials{FUEL}	\$1,045.64	O
						<u>\$1,045.64</u>	

Payment Register Detail

1/16/2016 to 1/31/2016

Payment Advice #: 14337
 Vendor / Payee: MADISON PET & GARDEN, INC.
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$8.99

Detail									
Quantity	Units	Description				Unit Price	Extended Price	Invoice #	
1.00		CAT TAILS				\$8.99	\$8.99	399585	
Distribution									
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount		Status	
01/29/2016	01/29/2016	AW	BC 57-2016	2011-620-420-0000	Operating Supplies and Materials	\$8.99		O	
						<u>\$8.99</u>			

Payment Advice #: 14338
 Vendor / Payee: MORTON SALT
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$3,748.15

Detail									
Quantity	Units	Description				Unit Price	Extended Price	Invoice #	
73.71	TON	ROAD SALT				\$50.85	\$3,748.15		
Distribution									
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount		Status	
01/29/2016	01/29/2016	AW	PO 31-2016	2011-630-420-2001	Operating Supplies and Materials(SALT)	\$1,550.00		O	
01/29/2016	01/29/2016	AW	PO 31-2016	2021-630-420-2001	Operating Supplies and Materials(SALT)	\$2,198.15		O	
						<u>\$3,748.15</u>			

Payment Advice #: 14339
 Vendor / Payee: NAPA AUTO PARTS
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$120.70

Detail									
Quantity	Units	Description				Unit Price	Extended Price	Invoice #	
1.00		F350 & MACK HALOGEN LITEBULB , NEW FLASHLIGHT				\$75.46	\$75.46	876965	
1.00		MACK - DIESEL EXST FLD, ACUFIT CONVETIOONAL				\$45.24	\$45.24	877175	
Distribution									
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount		Status	
01/29/2016	01/29/2016	AW	BC 63-2016	2011-620-433-0000	Repairs and Maintenance of Motor Vehicles	\$120.70		O	
						<u>\$120.70</u>			

Payment Advice #: 14340
 Vendor / Payee: NEO PC SOLUTIONS
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$1,819.37

Detail									
Quantity	Units	Description				Unit Price	Extended Price	Invoice #	
1.00	Monthly	I.T. Contract				\$790.38	\$790.38	2013410	

Payment Register Detail

1/16/2016 to 1/31/2016

1.00	Senior Ctr	Reload Op Sys /upgrade Windows 7 to Lenovo laptop	\$228.99	\$228.99	2013400
2.00		PFSense Firewall - Lifetime Warranty	\$400.00	\$800.00	2013413

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 29-2016	1000-720-349-0300	Other - Professional and Technical Services{I.T. SERVICES}	\$43.91	O
01/29/2016	01/29/2016	AW	BC 44-2016	1000-790-390-0300	Other Contractual Services{I.T. SERVICES}	\$219.55	O
01/29/2016	01/29/2016	AW	BC 56-2016	2011-620-349-0300	Other - Professional and Technical Services{I.T. SERVICES}	\$87.82	O
01/29/2016	01/29/2016	AW	BC 10-2016	2901-390-349-0300	Other - Professional and Technical Services{I.T. SERVICES}	\$272.90	O
01/29/2016	01/29/2016	AW	PO 26-2016	2903-110-349-0300	Other - Professional and Technical Services{I.T. SERVICES}	\$800.00	O
01/29/2016	01/29/2016	AW	BC 80-2016	2903-110-349-0300	Other - Professional and Technical Services{I.T. SERVICES}	\$307.37	O
01/29/2016	01/29/2016	AW	BC 90-2016	5101-531-349-0300	Other - Professional and Technical Services{I.T. SERVICES}	\$43.91	O
01/29/2016	01/29/2016	AW	BC 107-2016	5201-549-399-0300	Other - Other Contractual Services{I.T. SERVICES}	\$43.91	O
						\$1,819.37	

Payment Advice #: 14341
 Vendor / Payee: NORTHEASTERN COMMUNICATIONS
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$209.07

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	M&R	REPAIR ON RADIO 2011 F550	\$209.07	\$209.07	7095

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 68-2016	2011-630-433-0000	Repairs and Maintenance of Motor Vehicles	\$209.07	O
						\$209.07	

Payment Advice #: 14342
 Vendor / Payee: NORTH COAST ENVIRONMENTAL LAB., INC.
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$239.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	LAB	NITRATE/NITRITE	\$14.00	\$14.00	51844
1.00	LAB	OIL AND GREASE	\$20.00	\$20.00	51844
1.00	LAB	TKN	\$30.00	\$30.00	51844
3.00	LABS	LOW LEVEL MERCURY	\$55.00	\$165.00	51878
2.00	LABS	LOW LEVEL MERCURY	\$5.00	\$10.00	51820

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	PO 18-2016	5201-543-399-0202	Other - Other Contractual Services{LAB SERVICES}	\$239.00	O
						\$239.00	

Payment Advice #: 14343
 Vendor / Payee: PITNEY BOWES
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$89.59

Detail

Payment Register Detail

1/16/2016 to 1/31/2016

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		POSTAGE METER INK	\$89.59	\$89.59	806549

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 47-2016	1000-790-410-0000	Office Supplies and Materials	\$89.59	O
						<u>\$89.59</u>	

Payment Advice #: 14344
 Vendor / Payee: SANTEE SECURITY
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$2,194.00

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		Final install of Security System for Senior Center	\$2,194.00	\$2,194.00	

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	PO 188-2015	2901-800-540-0000	Machinery, Equipment and Furniture	\$2,194.00	O
						<u>\$2,194.00</u>	

Payment Advice #: 14345
 Vendor / Payee: SHERMANS WELDING & EQUIPMENT
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$4,722.49

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		FABRICATE & INSTALL NEW INFLUENT WEIRS & CONTROL SLIDE GATES V	\$4,722.49	\$4,722.49	

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	PO 177-2015	5201-800-590-0000	Other - Capital Outlay	\$4,722.49	O
						<u>\$4,722.49</u>	

Payment Advice #: 14346
 Vendor / Payee: SMITH ELECTRICAL CONTRACTING
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$526.81

Detail

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00		WWTP - REPAIR TO FILTER PRESS	\$526.81	\$526.81	

Distribution

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	PO 29-2016	5201-549-432-0000	Repairs and Maintenance of Machinery & Equip	\$526.81	O
						<u>\$526.81</u>	

Payment Advice #: 14347
 Vendor / Payee: STAPLES BUSINESS ADVANTAGE

Status: Outstanding
 Post Date: 01/29/2016

Payment Register Detail

1/16/2016 to 1/31/2016

Type: Accounting Warrant
Purpose:

Transaction Date: 01/29/2016
Original Amount: \$101.49

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00	ADMIN	COLORED PAPER, PENS, LAMINATOR POUCHES				\$101.49	\$101.49	8037488924
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status	
01/29/2016	01/29/2016	AW	BC 47-2016	1000-790-410-0000	Office Supplies and Materials	\$101.49	O	
						<u>\$101.49</u>		

Payment Advice #: 14348
Vendor / Payee: THE CUTTING EDGE
Type: Accounting Warrant
Purpose:

Status: Outstanding
Post Date: 01/29/2016
Transaction Date: 01/29/2016
Original Amount: \$10.60

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00		NAME PLATE - TIM SMITH P&Z				\$10.60	\$10.60	69240
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status	
01/29/2016	01/29/2016	AW	BC 47-2016	1000-790-410-0000	Office Supplies and Materials	\$10.60	O	
						<u>\$10.60</u>		

Payment Advice #: 14348
Vendor / Payee: Time Warner Cable
Type: Accounting Warrant
Purpose:

Status: Outstanding
Post Date: 01/29/2016
Transaction Date: 01/29/2016
Original Amount: \$122.67

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00		SENIOR CENTER CABLE				\$122.67	\$122.67	
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status	
01/29/2016	01/29/2016	AW	BC 4-2016	2901-390-319-0325	Other - Utilities{CABLE}	\$122.67	O	
						<u>\$122.67</u>		

Payment Advice #: 14350
Vendor / Payee: VERIZON WIRELESS
Type: Accounting Warrant
Purpose:

Status: Outstanding
Post Date: 01/29/2016
Transaction Date: 01/29/2016
Original Amount: \$301.13

Detail								
Quantity	Units	Description				Unit Price	Extended Price	Invoice #
1.00		POLICE - AIR CARDS				\$301.13	\$301.13	9759071084
Distribution								
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status	
01/29/2016	01/29/2016	AW	PO 9-2016	2903-110-319-3210	Other - Utilities{CELL PHONES}	\$301.13	O	
						<u>\$301.13</u>		

Payment Register Detail

1/16/2016 to 1/31/2016

Payment Advice #: 14351
 Vendor / Payee: MADISON VILLAGE WATER/SEWER
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$59.71

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	329-0	SENIOR CTR WATER PYMT	\$59.71	\$59.71	

Detail

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 2-2016	2901-330-312-0000	Water and Sewage	\$59.71	O
						<u>\$59.71</u>	

Payment Advice #: 14352
 Vendor / Payee: VISA
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$982.12

Quantity	Units	Description	Unit Price	Extended Price	Invoice #
1.00	3306	SEWER - LATE FEE	\$5.00	\$5.00	
1.00	1102	POLICE - CLEANING, FLOORMATS, GODADDY	\$109.05	\$109.05	
1.00	2829	M&R -ADJUSTABLE EYE KIT, COOKIES FOR HOLIDAY PARTY	\$82.72	\$82.72	
1.00	1078	SENIOR CTR - CLASS SUPPLIES/OFFICE SUPPLIES	\$40.99	\$40.99	
1.00	1128	ADMIN - CEMETERY PROPANE, FIELD MARKERS, PESTICIDE SIGNS,	\$44.36	\$44.36	
1.00	9/16" X 200'	THERMOPLASTIC HOSE FOR PORTABLE SPARTAN 727 JETTER	\$700.00	\$700.00	

Detail

Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	BC 48-2016	1000-790-420-0000	Operating Supplies and Materials	\$28.00	O
01/29/2016	01/29/2016	AW	BC 51-2016	1000-790-431-0210	Repairs and Maintenance of Buildings and Land{JANITORIAL	\$20.77	O
01/29/2016	01/29/2016	AW	BC 57-2016	2011-620-420-0000	Operating Supplies and Materials	\$25.11	O
01/29/2016	01/29/2016	AW	BC 58-2016	2011-620-420-0210	Operating Supplies and Materials{JANITORIAL SUPPLIES}	\$41.55	O
01/29/2016	01/29/2016	AW	PO 183-2015	2011-620-432-0000	Repairs and Maintenance of Machinery & Equip	\$700.00	O
01/29/2016	01/29/2016	AW	BC 64-2016	2011-620-440-0000	Small Tools and Minor Equipment	\$54.72	O
01/29/2016	01/29/2016	AW	BC 72-2016	2031-240-420-0000	Operating Supplies and Materials	\$19.25	O
01/29/2016	01/29/2016	AW	BC 13-2016	2901-390-391-0000	Dues and Fees	\$20.26	O
01/29/2016	01/29/2016	AW	BC 19-2016	2901-390-399-2913	Other - Other Contractual Services(CLASS SUPPLIES)	\$7.29	O
01/29/2016	01/29/2016	AW	BC 21-2016	2901-390-410-0000	Office Supplies and Materials	\$13.44	O
01/29/2016	01/29/2016	AW	BC 80-2016	2903-110-349-0300	Other - Professional and Technical Services{I.T. SERVICES}	\$19.95	O
01/29/2016	01/29/2016	AW	BC 84-2016	2903-110-420-0000	Operating Supplies and Materials	\$6.00	O
01/29/2016	01/29/2016	AW	BC 86-2016	2903-110-431-0210	Repairs and Maintenance of Buildings and Land{JANITORIAL	\$20.78	O
01/29/2016	01/29/2016	AW	BC 104-2016	5201-542-391-0000	Dues and Fees	\$5.00	O
						<u>\$982.12</u>	

Payment Advice #: 14353
 Vendor / Payee: BETTY HARTING
 Type: Accounting Warrant
 Purpose:

Status: Outstanding
 Post Date: 01/29/2016
 Transaction Date: 01/29/2016
 Original Amount: \$58.88

Detail

Payment Register Detail

1/16/2016 to 1/31/2016

Quantity	Units	Description	Unit Price	Extended Price	Invoice #		
1.00	895-0	REFUND OVERPAYMENT ON UTILITY ACCT	\$58.88	\$58.88			
Distribution							
Post Date	Transaction Date	Type	Charge Type	Account Code	Description	Amount	Status
01/29/2016	01/29/2016	AW	Direct	5781-599-610-0000	Deposits Refunded	\$58.88	O
						<u>\$58.88</u>	

Total Payments: \$62,386.86

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

ORDINANCE NO. 1 - 2016

AN ORDINANCE AMENDING ORDINANCE NO. 35-2007 AND REENACTING, AMENDING, REARRANGING, REVISING, AND ENACTING FOR CODIFICATION PURPOSES CHAPTER 182 OF PART ONE, ADMINISTRATIVE CODE, OF THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, LEVYING AN EXCISE TAX OF THREE PERCENT ON HOTEL AND BED AND BREAKFAST LODGING TRANSACTIONS WITHIN THE VILLAGE OF MADISON.

WHEREAS, by Ordinance No. 35-2007 the Village enacted an excise tax pursuant to § 5739.08 of the Ohio Revised Code on transactions whereby occupancy is furnished to the transient guests of hotels and bed and breakfasts within the Village; and

WHEREAS, as part of the Village's ongoing efforts to update and amend its ordinances for codification, the Council further desires to add the Lodging Tax to its Administrative Code as Chapter 182; and

WHEREAS, the Council finds that the proposed new Part One, Administrative Code, Chapter 182, Lodging Tax, is in furtherance of the public health, safety, convenience, comfort, prosperity, general welfare, and further the good and orderly operation of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MADISON, COUNTY OF LAKE, STATE OF OHIO, THAT:

SECTION 1. That Ordinance No. 35-2007 is hereby comprehensively amended, as of the effective date of this Ordinance, by the following ordinances of the Village of Madison, Ohio of a general and permanent nature, as amended, revised, codified, rearranged and consolidated into component codes, titles, articles and sections and same are hereby approved, adopted and enacted as Chapter 182 of Part One – Administrative Code of the Codified Ordinances of Madison Village, Ohio:

- 182.01 AUTHORITY TO LEVY TAX; PURPOSES OF TAX; RATE.
 - 182.011 Authority to Levy Tax.
 - 182.012 Purposes of Tax; Imposition of Tax; Rate.
 - 182.013 Exemptions.
 - 182.014 Allocation of Funds.

182.015 Effective Date.

182.02 DEFINITIONS.

182.03 TAX TO BE SEPARATELY STATED AND CHARGED.

182.04 REGISTRATION.

182.05 REPORTING AND REMITTING.

182.06 PENALTIES AND INTEREST.

182.07 FAILURE TO COLLECT AND REPORT TAX; DETERMINATION OF TAX BY FISCAL OFFICER.

182.08 APPEAL.

182.09 RECORDS; INSPECTION; DESTRUCTION.

182.10 REFUNDS.

182.11 ACTIONS TO COLLECT.

182.12 CONFIDENTIAL REPORTS.

182.13 FRAUD.

182.98 SAVINGS CLAUSE.

182.99 VIOLATIONS – PENALTY.

SECTION 2. That the full, complete and accurate text of Chapter 182 of Part One – Administrative Code of the Codified Ordinances of Madison Village, Ohio is attached hereto as Exhibit “1” and incorporated herein as if fully re-written.

SECTION 3. That publication of these ordinances shall occur in book form containing the certification of the President of Council and Fiscal Officer of their correctness and same shall constitute the Codified Ordinances of Madison Village, Ohio, Part One – Administrative Code, Chapter 182.

SECTION 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including § 121.22 of the Ohio Revised Code.

SECTION 5. This Ordinance shall take effect and be in force from and after March 17, 2016.

PASSED:

Kenneth D. Takacs
President of Council

Attested:

Kristie M. Crockett
Fiscal Officer / Clerk of Council

Approved:

Date: _____

Sam Britton Jr.
Mayor

CHAPTER 182
Lodging Tax

- 182.01 AUTHORITY TO LEVY TAX; PURPOSES OF TAX; RATE.
 - 182.011 Authority to Levy Tax.
 - 182.012 Purposes of Tax; Imposition of Tax; Rate.
 - 182.013 Exemptions.
 - 182.014 Allocation of Funds.
 - 182.015 Effective Date.
- 182.02 DEFINITIONS.
- 182.03 TAX TO BE SEPARATELY STATED AND CHARGED.
- 182.04 REGISTRATION.
- 182.05 REPORTING AND REMITTING.
- 182.06 PENALTIES AND INTEREST.
- 182.07 FAILURE TO COLLECT AND REPORT TAX; DETERMINATION OF TAX BY FISCAL OFFICER.
- 182.08 APPEAL.
- 182.09 RECORDS; INSPECTION; DESTRUCTION.
- 182.10 REFUNDS.
- 182.11 ACTIONS TO COLLECT.
- 182.12 CONFIDENTIAL REPORTS.
- 182.13 FRAUD.
- 182.98 SAVINGS CLAUSE.
- 182.99 VIOLATIONS – PENALTY.

182.01 AUTHORITY TO LEVY TAX; PURPOSES OF TAX; RATE.

182.011 AUTHORITY TO LEVY TAX.

The excise tax on lodging transactions established by this chapter 182 is authorized by § 5739.08 of the Ohio Revised Code. This excise tax is in addition to any tax levied pursuant to §§ 5739.02, 5739.09, or any other section of the Ohio Revised Code to the greatest extent permitted by law.

182.012 PURPOSES OF TAX; IMPOSITION OF TAX; RATE.

To provide funds for the purposes of general municipal operations, maintenance, new equipment, extension and enlargement of municipal services and facilities and capital improvements, road, street and highway construction and improvement, improvement of police protection, improvement of fire protection, improvement and construction of storm drainage, the improvement of general municipal functions, and for all lawful municipal purposes, an excise tax of three (3%) percent is hereby levied at a uniform rate on all rent transactions by which occupancy in a hotel and/or bed and breakfast is or is to be furnished to transient guests.

This tax constitutes a debt owed by the transient guest to the Village, which is extinguished only by payment to the operator as trustee for the Village, or to the Village. The transient guest shall pay the tax to the operator of the hotel or bed and breakfast at the time the rent is paid. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment. The unpaid tax shall be due upon the transient guest ceasing to occupy space in the hotel or bed and breakfast. If for any reason the tax due is not paid to the operator of the hotel or bed and breakfast, the Fiscal Officer may require that the tax be paid directly to the Village.

182.013 EXEMPTIONS.

(A) No tax shall be imposed under this chapter:

(1) Upon rents not within the taxing power of the Village under the Constitution or laws of Ohio or the United States;

(2) Upon rents paid by the state of Ohio or any of its political subdivisions.

(B) No exemption claimed under subsection (A) hereof shall be granted except upon claim therefor made at the time rent is collected, and, under penalty of perjury upon a form prescribed by the Fiscal Officer. All claims of exemption shall be made in the manner prescribed by the Fiscal Officer. The Fiscal Officer shall have the authority to waive the form requirement pursuant to this subsection (B) in the event the laws of the state of Ohio or of the United States provide for the protection of any person's identity.

182.014 ALLOCATION OF FUNDS.

The funds are to be allocated pursuant to municipal need(s) for the purposes stated above in § 182.012.

182.015 EFFECTIVE DATE.

Ordinance 1-2016, and as codified, does not repeal the existing sections of Ordinance No. 35-2007 but rather amends Ordinance No. 35-2007 effective March 17, 2016.

182.02 DEFINITIONS.

Any term used in this chapter that is not otherwise defined in this chapter has the same meaning as when used in a comparable context in laws of the state of Ohio and Village of Madison, unless a different meaning is clearly required.

For purposes of this section, the singular shall include the plural, and the masculine shall include the feminine and the gender-neutral.

As used in this chapter:

- (A) "Bed and breakfast" has the same meaning as that stated in § 2.2(b)(15) of the Zoning Code of the Village of Madison.
- (B) "Fiscal Officer" means the individual holding the office of Fiscal Officer of the Village of Madison and may include a person temporarily holding such office as Acting Fiscal Officer, when applicable.
- (C) "Hotel" has the same meaning as that stated in § 5739.01(M) of the Ohio Revised Code, except that, in accordance with § 5739.09(G) of the Ohio Revised Code, a "hotel" includes establishments in which fewer than five (5) rooms are used for the accommodation of transient guests. The term "hotel" includes a "bed and breakfast" as defined herein except when the context clearly indicates otherwise.
- (D) "Person" has the same meaning as that stated in § 181.03(29) of the Administrative Code of the Village of Madison.
- (E) "Occupancy" mean the use or possession, or the right to the use or possession of any room or rooms, or space or portion thereof, in any hotel and/or bed and breakfast for dwelling, lodging, or sleeping purposes. The use or possession or right to use or possess any room or any suite of connecting rooms as office space, banquet or private dining rooms, or exhibit, sample or display space shall not be considered occupancy within the meaning of this definition, unless the person exercising occupancy uses or possesses, or has the right to use or possess, all or any portion of such room or suite of rooms for dwelling, lodging, or sleeping purposes.
- (F) "Operator" means the person who is the proprietor of a hotel or bed and breakfast, whether in the capacity of owner, lessee, licensee, mortgagee in possession, or any other capacity. Where the operator performs its functions through a managing agent of any type or character, other than an employee, the managing agent shall also be deemed an operator for the purposes of this chapter and shall have the same duties and liabilities as the principal. Compliance with the provisions of this chapter by either the principal or the managing agent shall, however, be considered compliance by both.
- (G) "Rent" means the consideration received for occupancy valued in U.S. currency, whether received as currency or otherwise, including all receipts, cash, credits, and property or services of any kind or nature, and also any amount for which the occupant is liable for the occupancy without any deduction therefrom whatsoever.
- (H) "Transient guest" has the same meaning as that stated in § 5739.01(N) of the Ohio Revised Code.

182.03 TAX TO BE SEPARATELY STATED AND CHARGED.

(A) The tax to be collected pursuant to § 182.012 of this chapter shall be stated and charged separately from the rent, and shown separately on any record thereof, at the time when occupancy is arranged or contracted and charged for, and upon every evidence of occupancy, or any bill or statement or charge made for said occupancy issued or delivered by the operator, and the tax shall be paid by the occupant to the operator as trustee for and on account of the Village of Madison, and the operator shall be liable for the collection thereof and for the tax.

(B) No operator of a hotel or bed and breakfast shall advertise or state in any manner, whether directly or indirectly, that the tax or any part thereof will be assumed or absorbed by the operator, or that it will not be added to the rent, or that, if added, any part will be refunded except in the manner hereinafter provided.

182.04 REGISTRATION.

Within thirty (30) days of the effective date of this chapter, or within thirty (30) days after commencing business, whichever is later, each operator of any hotel or bed and breakfast renting lodging to transient guests shall register said hotel or bed and breakfast with the Fiscal Officer and obtain from him or her a "Transient Occupancy Registration Certificate" to be at all times posted in a conspicuous place on the premises. Said certificate shall, among other things, state the following:

- (i) The name of the operator;
- (ii) The address of the hotel or bed and breakfast;
- (iii) The date upon which the certificate was issued; and
- (iv) "This Transient Occupancy Registration Certificate signifies that the person named on the face hereof has fulfilled the requirements of the Lodging Tax ordinance of the Village of Madison by registering with the Fiscal Officer for the purpose of collecting from transient guests the Lodging Tax and remitting said tax to the Fiscal Officer. This certificate does not constitute a permit."

The registration requirement of this section is in addition to and in not in lieu of any other required permit approvals. There is no fee for registration pursuant to this section.

182.05 REPORTING AND REMITTING.

(A) Each hotel operator shall, on or before the last day of each calendar month make and file a return for the preceding month, on forms prescribed by the Fiscal Officer, showing the receipts from furnishing lodging, the amount of tax due from the operator to the Village for the period of time covered by the return, and such other information as the Fiscal Officer deems necessary for the proper administration of this chapter. The Fiscal Officer may extend the time for making and filing returns for good cause shown. Returns shall be filed by delivering or mailing same to the Fiscal Officer together with payment of the full amount of tax shown to be due thereon.

(B) Each bed and breakfast operator shall, on or before the last day of each quarter (March 31, June 30, September 30, December 31) make and file a return for the preceding quarter, on forms prescribed by the Fiscal Officer, showing the receipts from furnishing lodging, the amount of tax due from the operator to the Village for the period of time covered by the return, and such other information as the Fiscal Officer deems necessary for the proper administration of this Chapter. The Fiscal Officer may extend the time for making and filing returns for good cause shown. Returns

shall be filed by delivering or mailing same to the Fiscal Officer together with payment of the full amount of tax shown to be due thereon.

(C) All claims for exemptions from tax filed by transient guests with the operator during the reporting period shall be filed with the return.

(D) All returns and payments submitted by each operator shall be treated as confidential by the Fiscal Officer and shall not be released by him or her except upon order of a court of competent jurisdiction or to an officer or agent of the United States, state of Ohio, county of Lake, or Village of Madison, for authorized official use.

(E) If for any reason an operator shall cease to do business in the Village, all returns and payments are due immediately upon cessation of business.

(F) All taxes collected by operators pursuant to this chapter shall be held in trust for the account of the Village of Madison until payment thereof is made to the Fiscal Officer.

182.06 PENALTIES AND INTEREST.

(A) Original Delinquency. Any operator who fails to remit any tax imposed by this chapter within the time required shall pay a penalty equal to ten (10%) percent of the amount of the tax, in addition to the tax.

(B) Continued Delinquency. Any operator who fails to remit any delinquent remittances on or before a period of thirty (30) days following the date on which the remittance first became delinquent shall pay a second delinquency penalty equal to ten (10%) percent of the amount of the tax and previous penalty in addition to the tax and the ten (10%) percent penalty first imposed. An additional penalty equal to ten (10%) percent of the total tax and penalty of the previous thirty (30) day period shall be added for each successive thirty (30) day period that account remains delinquent.

(C) Fraud. If the Fiscal Officer determines that the nonpayment of any remittance due under this chapter is due to fraud, a penalty equal to twenty-five (25%) percent of the amount of the tax shall be added thereto in addition to the penalties stated in subparagraphs (A) and (B) of this section.

(D) Interest. In addition to the previous penalties imposed, any operator who fails to remit any tax imposed by this chapter shall pay interest at the rate of one (1%) percent per month, or fraction thereof, on the amount of the tax exclusive of penalties, from the date on which the remittance first became delinquent until paid.

(E) Penalties During Pendency of Hearing or Appeal. No penalty provided under the terms of this chapter shall be imposed during the pendency of any hearing or appeal.

(F) Abatement of Interest and Penalty. In cases where returns were filed in good faith, and an assessment has been paid within the time prescribed by this chapter or where otherwise allowed within the Fiscal Officer's discretion, then the Fiscal Officer may abate any charge of penalty or interest, or both.

182.07 FAILURE TO COLLECT AND REPORT TAX; DETERMINATION OF TAX BY FISCAL OFFICER.

If any operator shall fail or refuse to collect said tax and to make, within the time provided in this chapter, any report and remittance of said tax or any portion thereof required by this chapter, the Fiscal Officer shall proceed in such manner as he or she may deem best to obtain facts and information on which to base his or her estimate of the tax due. As soon as the Fiscal Officer shall procure such facts and information as he or she is able to obtain upon which to base the assessment of any tax imposed by this chapter and payable by any operator who has failed or refused to collect the same and to make such report and remittance, he or she shall proceed to determine and assess against such operator the tax, interest, and penalties provided for by this chapter. In case such determination is made, the Fiscal Officer shall give notice of the amount so assessed by serving it personally or by depositing it in the United States mail, postage prepaid, addressed to the operator so assessed at its last known place of business. Such operator may within ten (10) days after serving or mailing of such notice make application in writing to the Fiscal Officer for a hearing on the amount assessed.

If an application by the operator for a hearing is not made within the time prescribed, the tax, interest, and penalties, if any, determined by the Fiscal Officer shall become final and conclusive and immediately due and payable. If such application is made, the Fiscal Officer shall give not less than five (5) days written notice in the manner prescribed herein to the operator to show cause at a time and place fixed in said notice why said amount specified therein should not be fixed for such tax, interest, and penalties. At the hearing, the operator may appear and offer evidence why the specified tax, interest, and penalties should not be so fixed. After the hearing, the Fiscal Officer shall determine the proper tax to be remitted and shall thereafter give written notice to the person in the manner prescribed herein of such determination and the amount of such tax, interest, and penalties. The amount determined to be due shall be payable after fifteen (15) days unless an appeal is taken as provided in § 182.08.

182.08 APPEAL.

Any operator aggrieved by any decision of the Fiscal Officer with respect to the amount of the tax, interest, and penalties, if any, may appeal to the Local Board of Tax Review by filing a notice of appeal with the Board within fifteen (15) days of the serving or mailing of the determination of tax due. The Board shall fix a time and place for hearing the appeal, and shall give notice in writing to such operator at its last known place of business. The findings of the Board shall be final and conclusive and shall be served upon the appellant in the manner prescribed above for service of notice of hearing. Any amount found to be due shall be immediately due and payable upon service of notice.

182.09 RECORDS.

Each operator shall keep complete and accurate records of lodging furnished, together with a record of tax collected thereon, which shall be the amount due under this chapter, and shall keep all invoices, and such other pertinent documents. If the operator furnished lodging not subject to the tax, the operator's records shall show the identity of the transient guest, if the sale was not exempted by reason of such identity, or the nature of the transaction if exempted for any other reason. Such records and other documents shall be open during business hours for inspection by the Fiscal Officer, or his or her agents, and shall be preserved for a period of four (4) years, unless the Fiscal Officer, in writing, consents to their destruction within that period, or by any order requesting that such records be kept for a longer period of time.

182.10 REFUNDS.

(A) Whenever the amount of tax, interest, or penalty has been overpaid, or paid more than once, or has been erroneously or illegally collected or received by the Village under this chapter, it may be refunded as provided in subsections (B) and (C) of this section, provided a claim in writing therefor, stating under penalty of perjury the specific grounds upon which the claim is founded, is filed with the Fiscal Officer within three (3) years of the date of payment. The claim shall be made on forms furnished by the Fiscal Officer.

(B) Any operator may claim a refund or take as a credit against taxes collected and remitted the amount overpaid, paid more than once, or erroneously or illegally collected or received when it is established in a manner prescribed by the Fiscal Officer that the person from whom the tax has been collected was not a transient guest; provided, however, that neither a refund nor a credit shall be allowed unless the amount of the tax so collected has either been refunded to the transient guest or credited to rent subsequently payable by the transient guest to the operator.

(C) A transient guest may obtain a refund of taxes overpaid, or paid more than once, or erroneously or illegally collected or received by the Village, by filing a claim in the manner provided in subsection (A) hereof, but only when the tax was paid by the transient guest directly to the Fiscal Officer, or when the transient guest, having paid the tax to the operator, establishes to the satisfaction of the Fiscal Officer that the transient guest has been unable to obtain a refund from the operator who collected the tax.

(D) No refund shall be paid under the provisions of this section unless the claimant establishes his or her right thereto by written records showing entitlement thereto.

182.11 ACTIONS TO COLLECT.

Any tax required to be paid by a transient guest under the provision of this chapter shall be deemed a debt owed by the transient guest to the Village. Any such tax collected by an operator which has not been paid to the Village shall be deemed a debt owed by the operator to the Village. Any person owing money to the Village under the provisions of this chapter shall be liable to an action brought in the name of the Village of Madison for the recovery of such amount.

182.12 CONFIDENTIAL REPORTS.

All returns and information relating to the business of any person required to collect and remit the tax imposed by this chapter and coming into possession of the Fiscal Officer, his or her agents and employees, shall be confidential. Any person divulging such information, unless so ordered to do so by a court of competent jurisdiction or to an officer or agent of the United States, state of Ohio, county of Lake, or Village of Madison, for authorized official use, shall be subject to dismissal from service with the Village.

This section shall not operate so as to preclude the use of otherwise confidential information when needed for evidentiary purposes in an action brought pursuant to this chapter for a violation of or to enforce any of its provisions, be same civil or criminal.

182.13 FRAUD.

(A) No person shall knowingly make, present, aid, or assist in the preparation or presentation of a false or fraudulent report, return, schedule, statement, claim, or document authorized or required by this chapter to be filed with the Fiscal Officer, or knowingly procure, counsel, or advise the preparation or presentation of such report, return, schedule, statement, claim, or document, or knowingly change, alter, or amend, or knowingly procure, counsel or advise such change, alteration, or amendment of the records upon which such report, return, schedule, statement, claim, or document is based with intent to defraud the Village or the Fiscal Officer.

(B) No person shall knowingly present to any operator any false information indicating that the lodging as furnished is not subject to the tax.

182.98 SAVINGS CLAUSE.

If any sentence, clause, section or part of this chapter, or any tax imposed against, or exemption granted pursuant to this chapter, is found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality, or invalidity shall affect only such clause, sentence, section or part of this chapter so found and shall not affect or impair any of the remaining provisions, sentences, clauses, sections or other parts of this chapter. It is hereby declared to be the intention of the legislative authority of the Village that this chapter would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included in this chapter.

182.99 VIOLATIONS; PENALTY

(A) Whoever violates § 181.13 of this chapter shall be guilty of a misdemeanor of the first degree and shall be subject to the penalties set forth in § 501.99 of the Codified Ordinances of Madison Village for a first degree misdemeanor.

(B) Whoever knowingly violates any provision of this chapter for which violation no penalty is otherwise provided, is guilty of a misdemeanor of the fourth degree on a first offense; on a second offense within one year after the first offense, the person is guilty of a misdemeanor of the second degree; on each subsequent offense within one year after the first offense, the person is guilty of a misdemeanor of the first degree and shall be subject to the penalties set forth in § 501.99 of the Codified Ordinances of Madison Village for such misdemeanors.

(C) In accordance with § 501.11 of the Codified Ordinances of Madison Village, it is the intent of this ordinance to impose organizational criminal liability.

(D) The imposition of any other penalties provided herein shall not preclude the Village from instituting an appropriate action or proceeding in a court of proper jurisdiction to prevent an unlawful action, or to restrain, correct, or abate a violation, or to require compliance with the provisions of this chapter or other applicable laws, ordinances, rules, or regulations.

ORDINANCE NO. 2 - 2016

AN ORDINANCE ENACTING CHAPTER 111 OF PART ONE, ADMINISTRATIVE CODE, OF THE CODIFIED ORDINANCES OF MADISON VILLAGE, OHIO, ESTABLISHING RULES OF COUNCIL FOR THE VILLAGE OF MADISON.

WHEREAS, pursuant to the Charter and plenary power granted by the Ohio Constitution, the Council desires to exercise its powers of local self-government in establishing rules for the conduct of the meetings of Council, inclusive of notice and the calling of same.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MADISON, COUNTY OF LAKE, STATE OF OHIO, THAT:

SECTION 1. That as of the effective date of this Ordinance the following ordinances of the Village of Madison, Ohio of a general and permanent nature as arranged into component codes, titles, articles and sections are hereby approved, adopted and enacted as Chapter 111 of Part One – Administrative Code of the Codified Ordinances of Madison Village, Ohio:

111.01 MEETINGS.

- 111.011 Regular meetings.
- 111.012 Special meetings.
- 111.013 Committee of the whole.
- 111.014 Introduction of legislation.

111.02 ORDER OF BUSINESS.

111.03 RECEIVING MOTION WHEN QUESTION IS BEFORE COUNCIL.

- 111.031 Motion to reconsider.
- 111.032 Motion to take from the table.
- 111.033 Motion to postpone indefinitely.
- 111.034 Motion to amend.
- 111.035 Amending legislation.

111.04 PRESIDING OFFICER; SERGEANT AT ARMS.

- 111.041 Preserving order.
- 111.042 Control of the Council Chamber.
- 111.043 Members desiring to speak.
- 111.044 Transgression of rules.

- 111.05 USE OF ELECTRONIC DEVICES.
- 111.06 ROLL CALL OR VOTE OF COUNCIL.
- 111.07 COUNCIL EXECUTIVE SESSIONS.
- 111.08 NOTIFICATION OF COUNCIL MEETINGS; FEES.
- 111.09 STANDING AND SPECIAL COMMITTEES.
 - 111.091 Quorum.
 - 111.092 Committee meetings.
 - 111.093 Reference to committees.
- 111.10 PERSONS BEFORE COUNCIL.
 - 111.101 First hearing of persons before Council.
 - 111.102 Second hearing of persons before Council.
- 111.11 PUBLIC HEARINGS.

SECTION 2. That the full, complete and accurate text of Chapter 111 of Part One – Administrative Code of the Codified Ordinances of Madison Village, Ohio is attached hereto as Exhibit “1” and incorporated herein as if fully re-written.

SECTION 3. That publication of these ordinances shall occur in book form containing the certification of the President of Council and Fiscal Officer of their correctness and same shall constitute the Codified Ordinances of Madison Village, Ohio, Part One – Administrative Code, Chapter 111.

SECTION 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including § 121.22 of the Ohio Revised Code.

SECTION 5. This Ordinance shall take effect and be in force from and after March 17, 2016.

PASSED:

 Kenneth D. Takacs
 President of Council

Attested:

 Kristie M. Crockett
 Fiscal Officer / Clerk of Council

Approved:

Date: _____

Sam Britton Jr.
Mayor

CHAPTER 111
Rules of Council

- 111.01 MEETINGS.
 - 111.011 Regular meetings.
 - 111.012 Special meetings.
 - 111.013 Committee of the whole.
 - 111.014 Introduction of legislation.

- 111.02 ORDER OF BUSINESS.

- 111.03 RECEIVING MOTION WHEN QUESTION IS BEFORE COUNCIL.
 - 111.031 Motion to reconsider.
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- 111.04 PRESIDING OFFICER; SERGEANT AT ARMS.
 - 111.041 Preserving order.
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 - 111.043 Members desiring to speak.
 - 111.044 Transgression of rules.

- 111.05 USE OF ELECTRONIC DEVICES.

- 111.06 ROLL CALL OR VOTE OF COUNCIL.

- 111.07 COUNCIL EXECUTIVE SESSIONS.

- 111.08 NOTIFICATION OF COUNCIL MEETINGS; FEES.

- 111.09 STANDING AND SPECIAL COMMITTEES.
 - 111.091 Quorum.
 - 111.092 Committee meetings.
 - 111.093 Reference to committees.

- 111.10 PERSONS BEFORE COUNCIL.
 - 111.101 First hearing of persons before Council.
 - 111.102 Second hearing of persons before Council.

- 111.11 PUBLIC HEARINGS.

111.01 MEETINGS.

111.011 REGULAR MEETINGS.

Unless otherwise ordered by vote of Council, meetings of Council shall be held in the Council Chambers of Village Hall located at 126 West Main Street, on the first and third Monday of each month, or, on the Tuesday immediately following same where the Monday falls on a legal holiday. Meetings shall be called to order at 7:30 p.m.

111.012 SPECIAL MEETINGS.

Upon written request of the Mayor, President of Council, or any three (3) members of Council, special meetings of the Council may be called. Notice thereof shall be given by the Clerk of Council by serving the same upon the President of Council and each member either by leaving a copy of such notice in a conspicuous location at their place of residence or by electronic transmission at least 24 hours before the time specified for such meeting. Electronic transmission shall be accomplished by e-mail communication sent to the Council member's designated Village e-mail account. In the event any member of Council will for any period of time not have accessible to them their e-mail account, then, it shall be that member's responsibility to notify the Clerk in advance and provide a telephone number where a message can be left. Notice is perfected on that member when they are either reached directly by telephone or a message is left on that number's answering service.

The President of Council and each member may waive such notice, and any defect or irregularity in the service of such notice shall be conclusively waived by attendance at such meeting. Only such matters as are set forth in such notice shall be considered and acted upon.

111.013 COMMITTEE OF THE WHOLE.

Unless otherwise ordered by vote of Council, Council shall hold a committee of the whole meeting in the Council Chambers of Village Hall located at 126 West Main Street, on the third Monday of each month, or, on the Tuesday immediately following same where the Monday falls on a legal holiday. The committee of the whole shall be called to order at 6:30 p.m.

The purpose of the committee of the whole shall be to allow additional time for the Mayor and Administration to update the Council on Village business and upcoming proposed legislation. There shall not be debate, deliberation, or expressions of position by the members on any issue during the committee meeting, however, the members may ask questions of the Mayor and Administration for informational and fact-finding purposes. Minutes of the committee of the whole meeting shall not be kept unless upon motion carried by a majority of the members of Council in attendance.

111.014 INTRODUCTION OF LEGISLATION.

Legislation may only be introduced and placed on the Council agenda by (i) the Mayor acting under the authority of § 3.6(a) of the Charter, (ii) upon sponsorship of three (3) members of Council, and (iii) upon referral from the Planning and Zoning Commission when authorized by applicable Code. The Law Director shall not be required to draft any Council-initiated legislation unless and until requested by the three sponsoring members of Council.

111.02 ORDER OF BUSINESS.

The order of business of the Council shall be as follows:

- (a) Roll call.
- (b) Approval of minutes.
- (c) Public hearings.
- (d) First hearing of persons before Council.
- (e) Legislation before Council.
 - (i) Pay ordinance.
 - (ii) Old legislation.
 - (iii) New legislation.
 - (iv) Purchase orders and other approvals permitted by motion.
- (f) Administrator's report.
 - (i) Engineer's report.
 - (ii) Fiscal Officer / Clerk's report.
- (g) Commission and committee reports.
- (h) Final hearing of persons before Council.
 - (i) New business.
 - (j) Mayor's report.
- (k) Adjournment.

The Administration may be called upon by the presiding officer to present an overview, together with its recommendations, related to any item of legislation upon its reading or introduction, inclusive of purchase orders and other items submitted for the approval of the Council. In accordance with § 111.10, the presiding officer may also call upon the Administration to respond to any questions from members of the public related to that item.

Administrative, Mayoral, commission, and committee reports shall be presented in succinct fashion and avoid repetitiveness. Minutes of commission and committee meetings may be submitted in lieu of any formal report. Questions shall not be raised during the reports.

New business shall be the opportunity of the members of Council to address items of importance to the Village that are not otherwise on the legislative portion of the agenda. A Council member may pose a question to the presiding officer, who shall refer same to the appropriate Administrative officer for response or follow-up, which need not occur during the course of the meeting if time is required for response to same.

The order of business may be changed by the presiding officer when special circumstances warrant same, in his or her discretion.

111.03 RECEIVING MOTION WHEN QUESTION IS BEFORE COUNCIL.

When a question or a proposition is before Council or under debate, or when a motion has been made, no motions shall be received except the following:

- (a) To adjourn.
- (b) To table the motion (lay it aside until later).
- (c) To request that discussion end and that any motion being considered be voted on (known as "previous question").
- (d) To postpone any action on a motion until some stated future time.
- (e) To refer the proposal to a standing or special committee.

- (f) To amend the main motion.
- (g) To postpone any action for an indefinite time.

These motions have precedence in the order in which they are arranged. Motions listed as (a), (b) and (c) above shall be decided without debate.

111.031 MOTION TO RECONSIDER.

A motion to reconsider a subject that may have been acted upon favorably must be made before the adjournment of that meeting of Council. The motion must be made and seconded by two members who voted favorably on the subject. A motion to reconsider any other subject may be brought not later than the next regular meeting after such action was taken. A motion to reconsider shall be in order at any time except when a motion on some other subject is standing.

No motion to reconsider shall be made more than once on any matter or subject, and, the same number of votes shall be required to reconsider the action of Council as was required to pass or adopt same.

111.032 MOTION TO TAKE FROM THE TABLE.

A motion to take from the table shall be in order when that order of business is being transacted in which such matter to be taken-up was laid upon the table and such motion shall be decided without debate, provided the mover may be permitted to state briefly his or her reasons for the motion.

111.033 MOTION TO POSTPONE INDEFINITELY.

If a motion to postpone indefinitely be carried, the principal question shall be declared lost.

111.034 MOTION TO AMEND.

A motion to amend is susceptible of but one amendment thereof. An amendment once rejected may not be moved again in the same form.

111.035 AMENDING LEGISLATION.

It shall be in order to amend an ordinance or resolution at any time. If such ordinance or resolution be of a general or permanent nature and the amendment materially changes the nature, terms, or provisions of the ordinance or resolution, if the amendment is made after the second reading it shall then be read again as amended, as the second reading, and laid over to the next meeting for final action.

111.04 PRESIDING OFFICER; SERGEANT AT ARMS.

Pursuant to § 3.6(a) of the Charter, the Mayor shall preside at all meetings of the Council and shall enforce the Rules of Council in the conduct of the meeting. In the absence of the Mayor, the President of Council shall serve as the presiding officer and carry out the duties of same in the conduct of the meeting.

The presiding officer may request the presence of a police officer be in attendance at any meeting whom shall perform the duties ordinarily performed by a sergeant at arms.

111.041 PRESERVING ORDER.

The presiding officer shall at all times preserve order and decorum. The presiding officer shall decide questions of order, subject to an appeal to the Council by any member, on which appeal no member shall speak more than once.

111.042 CONTROL OF THE COUNCIL CHAMBER.

The presiding officer shall have general direction and control of the Council Chambers in case of any disturbance or disorderly conduct in the Council Chambers or so near thereto as to disturb the orderly proceedings of Council, and may cause same to be cleared.

111.043 MEMBERS DESIRING TO SPEAK.

When any member of Council desires to address the body, the member shall address the presiding officer, saying, "Mr. / Madam Mayor," or "Mr. / Madam President," as applicable. The presiding officer shall then recognize the member by name. In the event two members desire to speak at the same time, the presiding officer shall name the member who is to have the floor. No member shall speak more than twice on the same question, except with permission of the Council. The member shall confine himself or herself to the question under discussion or debate. The member shall avoid personalities and not direct comments directly to any other member, officer, or member of the public.

No member shall speak upon one question, ordinance or resolution for more than a total of five (5) minutes at any meeting, unless additional time be granted by a majority of Council upon motion. No member shall be able to cede any of their time to any other member.

111.044 TRANSGRESSION OF RULES.

If any member, in speaking or otherwise, transgresses the rules of Council, the presiding officer shall call the offending member to order. Any member may, by raising the point of order, call the attention of the presiding officer to such transgression, and the point of order shall be decided by the presiding officer without debate.

111.05 USE OF ELECTRONIC DEVICES.

Members of Council shall not use any electronic device during the course any meeting for communication purposes. This prohibition does not apply to a member's use of a personal computer, tablet, or other such device to review files pertaining to matters on that meeting's agenda or to take personal notes.

In the event a member is expecting an emergency notification to arrive during the course of a meeting, the member shall inform the presiding officer of that circumstance prior to the meeting for permission of the presiding officer to use an electronic device during the meeting for purposes of the emergency notification and only for that limited purpose.

111.06 ROLL CALL OR VOTE OF COUNCIL.

The Clerk of Council shall call the roll of members of Council, for any purpose, commencing in alphabetical order of their last names, then, for each subsequent roll shall commence with the next name in alphabetical order from that name previously called first in the roll.

111.07 COUNCIL EXECUTIVE SESSIONS.

Executive sessions shall be called in accordance with the procedural requirements and for the reasons permitted by the Ohio Revised Code.

Discussions conducted during executive sessions shall be confidential and no member of Council shall violate said confidentiality unless same is waived by affirmative vote of the Council or pursuant to order of a court of competent jurisdiction. No waiver of executive session confidentiality by vote of the Council shall permit the disclosure of information independently made confidential by law.

111.08 NOTIFICATION OF COUNCIL MEETINGS; FEES.

An annual notice of regular meetings, as well as the committee of the whole meetings, shall be made once in the month of January by publication in a newspaper of general circulation within the Village. If there is no such publication in print, then, this publication notice is waived. Notice of regular and committee of the whole meetings shall also be (i) continuously posted to the Village's website, and, (ii) posted one week in advance of the meeting date on the freestanding reader board located in front of Village Hall.

Notice of special meetings shall be made as soon as the meeting is called by (i) posting the notice on the Village's website, including identifying the purpose of the meeting, until the date thereof and, (ii) posting notice of the meeting on the freestanding reader board located in front of Village Hall. Further, the Clerk shall immediately forward notice of the special meeting, including its purpose, to any news media that have requested notification.

Persons and/or organizations desiring advance notice of regular and special meetings, including a copy of agenda items, may receive such notice electronically, provided that, the Clerk is given an e-mail address to which a PDF or other such electronic copy of the notice may be sent. The Clerk shall take no action in response to any failure of delivery except for reasons caused by the Village. There shall be no charge for this electronic transmission. In the event persons and/or organizations request a hard copy of any such notifications be sent to them, including agenda items, then it is the obligation of that person and/or organization to provide the Clerk sufficient numbers of self-addressed envelopes, full postage pre-paid, for purposes of mailing. Hard copies of any agenda items shall be processed as requests for public records for purposes of charging copying fees, if any, against the requestor.

111.09 STANDING AND SPECIAL COMMITTEES.

Standing committees shall consist of: Finance, Tax Incentive Review Council. Special committees for the consideration of special measures or matters, or for the performance of special legislative functions, may be appointed by the presiding officer.

111.091 QUORUM.

A majority of all members of a committee shall constitute a quorum.

111.092 COMMITTEE MEETINGS.

It shall be the duty of the chairperson to give notice of all committee meetings to members of the committee. Notice of meetings shall also be given to the Clerk by the chairperson prior to 3:00 p.m. the Thursday of the week preceding the meeting. Public notice of said meeting, including the date, time, and location, shall be (i) continuously posted to the Village's website until the date thereof, and, (ii) posted on the freestanding reader board located in front of Village Hall.

The affirmative vote of all members constituting such a committee shall be necessary to report any recommendation with respect to any subject referred to the committee. Three consecutive absences from committee meetings shall operate to suspend the member from such committee, unless excused by the remaining members thereof. All suspensions shall be reported to Council forthwith. No committee or member thereof shall be permitted to incur any expense without first receiving the consent of Council.

It shall be the duty of the chairperson, or a designee, to document the proceedings of said committee meeting by completing a form that includes the name of the committee, the date of meeting, the time of commencement and adjournment, the persons present and a brief description of the matters discussed. Any recommendation adopted pursuant to a committee meeting shall be reflected fully in writing in the minutes with the yes and no votes of persons voting thereon duly recorded. Said form shall constitute the minutes of the meeting and shall be submitted to the Clerk at the end of the meeting and maintained pursuant to duly adopted record retention schedules. Information required by law to be kept confidential shall not be included in the minutes.

111.093 REFERENCE TO COMMITTEES.

Any legislative matter brought to the attention of Council may be referred by the presiding officer to a standing or a special committee as will, in the officer's judgment and discretion, be proper. All such matters shall be investigated and a report made to Council as a whole within such time as is fixed by the presiding officer. A motion to discharge a committee of further consideration of any matter referred to it shall be in order upon the expiration of the time so fixed. Roll call shall be had on such motion and a majority of the members of Council must vote favorably upon the motion before the adoption thereof.

111.10 PERSONS BEFORE COUNCIL.

Persons before Council is defined as those parts of a regular meeting of Council where persons address Council concerning issues affecting the Village, which consists of a first hearing and a second hearing. No person shall be permitted more than five (5) minutes of speaking time, per hearing, at any meeting unless interrupted.

The person desiring to speak must approach the public lectern, state their name and address, unless their address is confidential pursuant to law in which case it may be withheld. In the event a person requires a special accommodation in order to be heard, they are requested to contact the Village Administrator in advance of the meeting and inform him or her of the nature of their need. The Administrator shall make all reasonable efforts to accommodate same in advance of the meeting.

The person before Council shall only address the presiding officer. The person shall avoid personalities and not direct comments directly to any Council member, officer, or other member of the public. The person may pose questions, however, the proceeding shall not be paused for answers. Once their speaking time is complete, the presiding officer may indicate that an answer to a question may occur during the applicable portion of the agenda, provided that such answer is susceptible of a succinct fact-based or procedural answer. The presiding officer may direct the Administrator to follow-up on questions following the meeting.

No handouts, displays, or other materials shall be received into the Council record, unless such are being offered as a reasonable accommodation by a person otherwise unable to speak during the meeting.

111.101 FIRST HEARING OF PERSONS BEFORE COUNCIL.

Members of the public desiring to be heard on any matters of legislation, including the pay ordinance, purchase orders and other Council approvals, may be heard during the portion of the agenda allotted to the first hearing of persons before Council. The person before Council shall confine himself or herself solely to items in the legislative portion of the Council's agenda.

111.102 SECOND HEARING OF PERSONS BEFORE COUNCIL.

Members of the public desiring to be heard on any non-legislative matters affecting the Village may be heard during the portion of the agenda allotted to the second hearing of persons before Council.

111.11 PUBLIC HEARINGS.

When a public hearing is required by law, it shall be conducted pursuant to the same rules of order as persons before Council under § 111.10.

ORDINANCE NO. 3 - 2016

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR VILLAGE INSURANCE WITH GLATFELTER PUBLIC PRACTICE INSURANCE COMPANY AND DECLARING AN EMERGENCY.

WHEREAS, Glatfelter Public Practice Insurance Group, administered by VFIS of Ohio as part of the PRIME Public Entity Insurance Program, and Gehring's Agency, Inc. has submitted a quotation for the hereinafter referred to insurance coverage for the Village's municipal operations for a period of one year, effective April 4, 2016; and

WHEREAS, upon the recommendation of the Mayor and Fiscal Officer, the Council has determined that it is in the best interests of the Village to enter into a contract of insurance with the aforesaid entity.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF MADISON VILLAGE, COUNTY OF LAKE, STATE OF OHIO:

SECTION 1. That the Mayor and Fiscal Officer be and are hereby authorized and directed to enter into a contract of insurance with Glatfelter Insurance Group to be administered by VFIS of Ohio as part of the PRIME Public Entity Insurance Program in the total amount of Fifty Five Thousand Seventy Two (\$55,072.00) Dollars. The coverage provided includes property (buildings & contents); equipment; employee dishonesty bond; general liability; law enforcement liability; public officials / employment practices liability; fleet; and an umbrella policy. The coverage limits and cost for each coverage type are on file in the office of the Fiscal Officer.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including § 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, welfare and safety of the inhabitants of this Village, and for the further reason that the insurance contracts must be entered into forthwith so as to provide continuous insurance protection; wherefore, this Ordinance shall take effect and be in force from and immediately upon

its passage.

PASSED:

Kenneth D. Takacs, President of Council

Attested:

Kristie M. Crockett, Fiscal Officer

Approved:

Date: _____

Sam Britton Jr., Mayor

ORDINANCE NO. 4 - 2016**AN ORDINANCE MAKING PERMANENT APPROPRIATIONS FOR THE CURRENT EXPENSES AND FOR OTHER EXPENDITURES OF THE VILLAGE OF MADISON, STATE OF OHIO, FOR THE PERIOD BEGINNING JANUARY 1, 2016 TO AND INCLUDING DECEMBER 31, 2016 AND DECLARING AN EMERGENCY**

Section 1. BE IT ORDAINED by the Council of the Village of Madison, State of Ohio, to provide for the current expenses and other expenditures of said Village of Madison during the fiscal year ending December 31, 2015, the following sums be and they are hereby set aside and appropriated as follows:

FUND	PERSONAL SERVICES	OTHER	TOTAL
General Fund (1000)	\$234,325.00	\$535,875.00	\$770,200.00
Maintenance & Repair (2011)	\$211,700.00	\$216,372.19	\$428,072.19
State Highway (2021)	\$0.00	\$10,000.00	\$10,000.00
Cemetery (2031)	\$19,550.00	\$21,080.00	\$40,630.00
SWIF Grant (2051)	\$0.00	\$85,821.22	\$85,821.22
319 Grant (2052)	\$0.00	\$141,034.81	\$141,034.81
Drug Law Enforcement (2081)	\$0.00	\$3,000.00	\$3,000.00
Law Enforcement Trust (2091)	\$0.00	\$500.00	\$500.00
Permissive Motor Vehicle (2101)	\$0.00	\$13,500.00	\$13,500.00
Police Disability & Pension (2131)	\$40,000.00	\$500.00	\$40,500.00
Enforcement & Education (2271)	\$0.00	\$500.00	\$500.00
Street Lighting (2401)	\$0.00	\$131,700.00	\$131,700.00
Senior Citizens (2901)	\$53,250.00	\$120,600.00	\$173,850.00
Mayors Ct Computer (2902)	\$0.00	\$2,000.00	\$2,000.00
Police Levy Fund (2903)	\$330,700.00	\$284,900.00	\$615,600.00
Gen Obligation Bond Retirement (3101)	\$0.00	\$0.00	\$0.00
Cemetery Capital (4901)	\$0.00	\$7,000.00	\$7,000.00
Senior Ctr Capital (4902)	\$0.00	\$22,500.00	\$22,500.00
Other Capital Projects (4903)	\$0.00	\$476,397.69	\$476,397.69
Cemetery Endowment (4951)	\$0.00	\$0.00	\$0.00
Water Operating (5101)	\$121,425.00	\$533,700.00	\$655,125.00
Sewer Operating (5201)	\$176,175.00	\$569,000.00	\$745,175.00
Garbage (5601)	\$0.00	\$13,000.00	\$13,000.00
Water Capital (5701)	\$0.00	\$311,125.22	\$311,125.22
Sewer Capital (5702)	\$0.00	\$323,035.00	\$323,035.00
W/S Deposits (5781)	\$0.00	\$9,000.00	\$9,000.00
Grand Total Permanent Appropriations	\$1,187,125.00	\$3,832,141.13	\$5,019,266.13

Sponsored/Introduced By: Kristie Crockett, Fiscal Officer
and Mayor Britton

Section 2. The Village Fiscal Officer is hereby authorized to draw warrants on the Village treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore; approved by the board or officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is declared to be and is passed as an emergency measure necessary for the immediate preservation of the peace, health, safety and welfare of the Village, and so is to provide sufficient funds for the operation of the Village; and, THEREFORE, this ordinance shall take effect as an emergency ordinance in accordance with the provision of Article V, Section 5.2 of the Madison Village Charter.

Passed _____

Kenneth D. Takacs, President of Council

ATTEST:

Kristie M. Crockett, Fiscal Officer

Approved:

Date: _____

Sam Britton Jr., Mayor

ORDINANCE NO. 5-2016**AN ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FROM THE
GENERAL FUND TO VARIOUS OTHER FUNDS AS PREVIOUSLY
BUDGETED, AND DECLARING AN EMERGENCY.**

WHEREAS, the Fiscal Officer requests that Council authorize the transfer to various funds as specified in Section 1, for current and other expenditures of the Village of Madison during calendar year 2016.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE
VILLAGE OF MADISON, COUNTY OF LAKE AND STATE OF OHIO, THAT:**

SECTION 1. To provide for the transfer of the following amounts for the current expenses and other expenditures of the Village of Madison, Ohio, for the period beginning January 1, 2015 to and including December 31, 2015:

\$643,300.00	From General Fund (1000)
\$238,300.00	To Road Dept. M & R (2011)
\$ 13,000.00	To Cemetery (2031)
\$ 16,000.00	To Police Pension & Disability (2131)
\$ 4,000.00	To Senior Center (2901)
\$ 372,000.00	To Police Levy Fund (2903)

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of the Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of the Village of Madison, and further necessary to provide the Village of Madison the necessary funds for the operation of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

PASSED: _____

Kenneth D. Takacs, President of Council

Attested:

Kristie M. Crockett, Fiscal Officer

Approved:

Date: _____

Sam Britton Jr., Mayor