

Council Minutes
VILLAGE OF MADISON
Regular Council Meeting
October 3, 2016

RECORD OF PROCEEDINGS

Mayor Britton called the meeting to order at 7:30PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Frager, Mr. Hamercheck, Mr. Donaldson, Mr. Mabe, Mr. Takacs and Mr. Vest were in attendance. Also in attendance were Administrator Dwayne Bailey, Fiscal Officer Kristie Crockett, Law Director Mr. Szeman, Police Chief Dawn Shannon and Village Engineer Mr. Haibach.

MINUTES

Mayor Britton announced minutes to be approved for the Council Meeting held on September 19, 2016.

Motion for approval made by Mr. Vest, seconded by Mr. Frager.

Questions/Discussions – None

Roll call on approval, 6 yeas. Motion carried.

PUBLIC HEARING: None

FIRST HEARING OF PERSONS BEFORE COUNCIL: None

PAY ORDINANCE

Mayor Britton presented Pay Ordinance No. 2355: \$30,877.58 for payroll and \$65,141.08 for current and upcoming expenses, for a total of \$96,018.66.

Motion for approval made by Mr. Frager, seconded by Mr. Donaldson.

Questions/Discussions – Mr. Mabe expressed his concern regarding the overtime in the Police Department. Chief Shannon explained that this overtime is for only one must fill shift, the rest of the overtime is for a FEMA Drill, holiday and end of shift duties.

Roll call on approval, 6 yeas. Motion carried.

OLD LEGISLATION: None

NEW LEGISLATION:

Ordinance 35-2016: An ordinance confirming the appointment of Jeffery A. Butram as a part-time Patrolman for the Madison Village Police Department and declaring an emergency (1st Reading)

Motion for suspension made by Mr. Vest, seconded by Mr. Frager.

Questions/Discussion: None

Roll call on the suspension: 6 yeas. Motion carried.

Motion for passage made by Mr. Takacs, seconded by Mr. Donaldson.

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Questions/Discussion: Mr. Butram is a part time officer with Madison Township as well as the SRO for Madison High School. Chief Shannon thanked council for suspending and passing the ordinance to hire Mr. Butram.

Councilman Mabe asked if this hiring is part of the staffing plan for the police department. Chief Shannon replied that yes, this was part of the plan. Since 2015, the department has lost five part time officers, she has three part time officers in the budget however; has not hired any part time officers since June 2014. Chief Shannon will be presenting a more detailed update for the 2017 plan at the next council meeting.

Roll call on the motion: 6 yeas. Motion carried.

Mr. Butram was sworn as a Madison Village Police Officer by Law Director Joe Szeman.

Resolution 19-2016: A resolution declaring the structure located at 683 East Main Street, Madison, Ohio unsafe, requesting the assistance and cooperation of the Lake County Land Reutilization Corp. in affecting its demolition, and declaring an emergency. (1st Reading)

Mr. Vest asked if there is a necessity to go three reading on this resolution. Mr. Szeman felt this was not necessary because the property owners are giving their consent. Mr. Bailey followed up with the fact that the house is an extreme hazard. The bank is welcome to step ahead of the Village should they see fit. Once the resolution is passed, the bank will be notified and again, if they would like to hire their own contractor and remove the structure the Village will not stand in their way.

Motion for suspension made by Mr. Vest, seconded by Mr. Frager.

Questions/Discussion: None

Roll call on the suspension: 6 yeas. Motion carried.

Motion for passage made by Mr. Takacs, seconded by Mr. Mabe.

Questions/Discussion: None

Roll call on the motion: 6 yeas. Motion carried.

Resolution 20-2016: A resolution declaring the structure located at 56 Safford Street, Madison, Ohio unsafe, requesting the assistance and cooperation of the Lake County Land Reutilization Corp. in affecting its demolition, and declaring an emergency. (1st Reading)

Mr. Bailey explained that this property is a little different than the one above in that the house was condemned by the Lake County Health District and the Madison Village Fire Department a little over two years ago. A realtor sold the home to a couple that had no idea the home was condemned. The realtor representing the buyer filed charges against the realtor that sold them the home. This was processed in Columbus at the realtor board. In the meantime, a lawsuit over the entire transaction was happening. The lawsuit has since concluded, and the owners do not have the means of dealing with the demolition of the home and are willing to sign it over to the Land Bank.

Motion for suspension made by Mr. Vest, seconded by Mr. Frager.

Questions/Discussion: None

Roll call on the suspension: 6 yeas. Motion carried.

Motion for passage made by Mr. Frager, seconded by Mr. Mabe.

Questions/Discussion: None

Roll call on the motion: 6 yeas. Motion carried.

PURCHASE ORDERS AND OTHER APPROVAL PERMITTED BY MOTION:

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A purchase order request not to exceed \$15,000.00 to Dear John Trailer Inc.

Mayor Britton explained that this is for the Waste Water Treatment Plant for an office/lunchroom. He will be driving up there in the administration vehicle with a few of the guys to look at the trailer and sign the necessary paperwork if the purchase order is passed tonight. The price includes the pad and delivery of the trailer. The concrete pad and the tie downs will come from a local mobile home installer at a much better rate than purchasing them at Dear John Trailer. Mr. Bailey noted that this amount is in the permanent appropriations.

Motion for passage made by Mr. Vest, seconded by Mr. Donaldson.

Questions/Discussion: None

Roll call on the motion: 6 yeas. Motion carried.

A purchase order request to H.D. Waterworks in the amount of \$11,228.00 for water meters.

Mr. Bailey stated that this amount is in the permanent appropriations. These meters are for the remaining balance of the change out program.

Motion for passage made by Mr. Takacs, seconded by Mr. Mabe.

Questions/Discussion: Mr. Bailey clarified for council that these meters being purchased are the remaining meters for this budget cycle. We broke the meter replacement program down into three budget cycles. We store the meters at the booster station, we have replaced at least 130 meters this summer. If it is Council's pleasure, once the next budget is approved the entire year of meters for the replacement program can be purchased. Further discussion will be had at that time.

Roll call on the motion: 6 yeas. Motion carried.

A purchase order request to H.D. Waterworks in the amount of \$8,145.00 for water meters.

Mr. Bailey stated that these meters are for prospective development and stock. We are under the total that was appropriated.

Motion for passage made by Mr. Vest, seconded by Mr. Donaldson.

Questions/Discussion: Mr. Vest asked what portion of this is for new home development. Mrs. Crockett stated that \$2,400.00 of this purchase request is left over from the Ryan Homes budgeted meter purchases

Roll call on the motion: 6 yeas. Motion carried.

A purchase order request to Specialized Construction Inc. in the amount of \$9,999.00 (crack seal for the Huntington Woods Development)

Mr. Bailey explained that while Specialized Construction Inc. was in town working on Hyder Drive, he requested a quote from them for this work. Due to the timeframe of wanting to get this done before winter and our reduced manpower, he felt this was the best way to go. The work will cover all but one section of the Huntington Woods Development. Wellington Road needs to have additional repairs to it before the crack seal can be put down. This quote will also cover Water Tower Drive as well. Mr. Mabe asked how the Huntington Woods Development feel on the road matrix. Mr. Bailey explained that Hyder Drive was high on the matrix, whereas, the Huntington Woods Development was not as high on the matrix however; the crack seal is a preventative maintenance to prevent the road from further damage. This development was high on the matrix for crack sealing. We do have other roads in the Village much worse off than the development, however; crack sealing said roads will not repair them. They are in too bad of

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shape for the crack sealing to help. Mr. Bailey is working with Service Director, Jason Chapman on updating the matrix for the 2017 road program. Once finished, he will distribute either by email or hard copy to Council. Mr. Bailey did say that for every dollar spent in preventative maintenance saves you five dollars in reconstruction down the road.

Motion for passage made by Mr. Frager, seconded by Mr. Donaldson.

Questions/Discussion: None

Roll call on the motion: 6 yeas. Motion carried.

A purchase order request to Lake County Department of Utilities in the amount of \$5,600.00. (Capacity fee for eight new homes in the Ryan Homes Development)

Motion for passage made by Mr. Donaldson, seconded by Mr. Frager.

Questions/Discussion: None

Roll call on the motion: 6 yeas. Motion carried.

A purchase order request to Peroni Concrete in the amount of \$18,300.00.

Mr. Bailey explained that this is a housekeeping measure to make sure we are able to pay Peroni Concrete.

Motion for passage made by Mr. Vest, seconded by Mr. Frager.

Questions/Discussion: None

Roll call on the motion: 6 yeas. Motion carried.

ADMINISTRATOR'S REPORT:

- **Engineer's report** – Mr. Haibach reported that they are in the process of executing the contracts for the Arcola Creek Restoration project as well as the Parkway culvert replacement. Mr. Haibach is hoping to have a pre-construction meeting set up for later in the week. The asphalt surface course has been completed in the Madison Preserve. Bond is being held for this and the storm water mitigation. Mr. Frager inquired about the timeframe for the storm water mitigation. Both Mr. Haibach and Mr. Bailey stated that the work to be done will be the expansion of the retention area on the south of what used to be Fitness Drive. They have reached out to the adjacent property owner to expand onto their property. The bond money will not be returned until this is taken care of. Mr. Frager did ask for a status update on the wetlands delineation project. There is nothing new to report on this, however; Mr. Bailey will be meeting with Mrs. Dunlap on an unrelated issue and will ask her at that time. Mayor Britton inquired about Kim Drive as to whether it is a public or private road. Mr. Haibach will do some research to provide clarification.
- **Fiscal Officer's report** – Mrs. Crockett reported that she has been working on the budget. She will be meeting with the department heads on their budgets. She sent out an email that she would like to meet with the finance committee next Monday at 6:00 pm. After some discussion, the meeting was moved to Monday October 17, 2016 at 3:30 pm. Mrs. Crockett received a phone call from Mrs.

Meshginpoosh, asking if Mayor Britton and/or Council would be willing to donate the brown leaf bags again this year for the Key Club. Mayor Britton said that they would take care of this again.

- **Police Chief's report** – Chief Shannon had nothing at this time. Councilman Takacs asked if we ever utilize the local Ford Dealership for repairs on the vehicles. Chief Shannon said that we do, however; in the instance on the last repair Preston Ford offers a great porter service. They were able to pick up the cruiser saving an officer and/or employee from driving it out. Mr. Vest asked if we still have a crossing guard at South Elementary. It was determined that after sometime that there is not a need for a crossing guard. The former crossing guard had only crossed two children since the beginning of school. The school feels that this does not warrant a crossing guard. They do have someone in house that comes down to cross the children across Route 84 if necessary. If the need should arise to bring back the crossing guard, we most certainly will do so.

- **Administrator's Report** – Administrator Bailey reported that last Thursday was the Madison Means Business award ceremony. He thanked Mayor Britton and Councilman Takacs for being present. There were certificates of recognition presented to the businesses from Congressman Joyce, Josh Mandel and Mike DeWine's offices. There were quite a few members of the Chamber of Commerce that attended as well. Mr. Bailey had been contacted by a gentleman that wanted to install a utility pole in the Village. After more discussion between the gentleman and Mr. Szeman it was determined that the utility pole was a 120' pole with a 36" diameter. This is not permitted in Madison Village. Also, Mr. Bailey discussed that with Ohio taking action on medical marijuana, he has had a few folks contact him looking for commercial buildings in Madison Village to grow the medical marijuana. After speaking with Mr. Szeman, if it is Council's pleasure they can address this legislatively. This would control where the dispensaries and production facilities are allowed or not allowed, like any other zoning issue. Currently, with what is on our books, this would be classified as an agricultural endeavor and would be restricted from most districts. Mr. Bailey feels that this is something that should be addressed. If this should go any further, it would be presented to the Planning & Zoning Commission before going to Council. Bob Ullis from the Lake County Visitor's Bureau contacted Mr. Bailey to invite Mayor Britton and Council to their upcoming annual meeting. The meeting will be held on October 19, 2016 at 11:00 am. The cost is \$25.00 a family style lunch will be served. The guest speaker will be Mr. Paul Palagyi, Director and CEO from Lake Metroparks. Finally, Mr. Bailey wanted to remind everyone that we will be hosting Trunk or Treat again this year. The event will be October 31, 2016 from 4:00 – 6:00 pm behind the old fire station on N. Lake Street. We would be happy to accept any donations towards candy for the event as no Village dollars are used for this. The Village administration car will be there as well as a police department vehicle.

COMMISSION AND COMMITTEE REPORTS:

Mr. Vest reminded all that there will be a Fire Board meeting on Wednesday October 19, 2016 at 7:00 pm.

Mr. Takacs addressed Mr. Bailey in that he has been in contact with Madison Township in regards to the Village possibly partnering with the Township on a request to obtain a grant for the safe pathways at the schools. They want a signal optimization that a police officer can change the signals to flashing during school hours to help improve the traffic flow. This would go from St. Route 528 and Middle Ridge intersection all the way down to Dayton Road. He would like Mr. Bailey to reach out to Administrator Brown at Madison Township to further discuss this. Mr. Bailey did say that he has been working on this and presently there are some things already in the works for this. He will most definitely follow up with Mr. Brown. Mr. Takacs feels that we should show our support for this imitative.

FINAL HEARING OF PERSONS BEFORE COUNCIL:

Jack Lading 603 W. Main Street – Mr. Lading asked when the scheduled date for limb pick up will be. Mr. Bailey stated that we had the limb pick up in the spring of this year. We will however; be starting bagged leaf pick up soon.

NEW BUSINESS

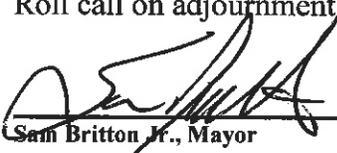
Mayor's Report: -

Please review the list of meetings.

ADJOURNMENT

Motion to adjourn at 8:30 pm made by Mr. Frager, seconded by Mr. Vest.

Roll call on adjournment, 6 yeas. Meeting adjourned.



Sam Britton Jr., Mayor



Kenneth D. Takacs, Council President

10-17-16
DATE

Attested:



Kristie M. Crockett, Fiscal Officer

10-17-16
DATE