Council Minutes
VILLAGE OF MADISON
Regular Council Meeting
November 7, 2016

RECORD OF PROCEEDINGS

Mayor Britton called the meeting to order at 7:31PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Hamercheck, Mr. Donaldson, Mr. Mabe, Mr. Takacs and Mr. Vest were in attendance. Also in attendance were Administrator Dwayne Bailey, Fiscal Officer Kristie Crockett, Law Director Mr. Szeman, Police Chief Dawn Shannon and Village Assistant Engineer Mr. Meluch. Mr. Frager was not in attendance.

MINUTES
Mayor Britton announced minutes to be approved for the Committee of the Whole Meeting held on October 17, 2016.
Motion for approval made by Mr. Vest , seconded by Mr. Takacs .
Questions/Discussions – None
Roll call on approval, 5 yeas. Motion carried.

Mayor Britton announced minutes to be approved for the Council Meeting held on October 17, 2016.
Motion for approval made by Mr. Vest, seconded by Mr. Mabe.
Questions/Discussions – None
Roll call on approval, 5 yeas. Motion carried.

PUBLIC HEARING: None

FIRST HEARING OF PERSONS BEFORE COUNCIL: None

PAY ORDINANCE
Mayor Britton presented Pay Ordinance No. 2357: $79,966.71 for payroll and $74,556.57 for current and upcoming expenses, for a total of $154,523.28.
Motion for approval made by Mr. Takacs, seconded by Mr. Donaldson.
Questions/Discussions – Mr. Vest asked for clarification for in regards to overtime. Mr. Bailey will research and get back with him. Chief Shannon provided Mr. Mabe with the breakdown of overtime within the Police Department. She also explained that there was Taser training during this pay period. The training was done in house and is optional. If the officers do not want to carry the Taser, they did not have to attend the training. All that attended were qualified.
Roll call on approval, 5 yeas. Motion carried.

OLD LEGISLATION: None

NEW LEGISLATION:

Ordinance 37-2016: An ordinance establishing a compensation increase for specified employees of the Village of Madison, and declaring an emergency (1st reading)
Mr. Bailey explained that this is from the 2016 budget that was adopted by council that the non CBA employees would receive a 1 ½% raise. It was never acted upon, so the raise would be retroactive giving the employees a lump sum pay. Moving forward, the 2017 budget, if approved would provide another 1 ½% raise starting in April for such employees.
Questions/Discussions - Mr. Takacs asked if this include employees that are no longer with Madison Village because it is retroactive. Mr. Szeman replied that it would only affect the current employees. Mr. Vest asked if the new employees and/or employees under probation would receive the retroactive raise? Mr. Bailey stated that it has been his experience that this would include all non CBA employees. Mr. Bailey also noted that he is in the process of putting together an administrative code that will state the pay ranges for each job description. Once this is done, it will go before Council for approval. Mr. Vest asked that this ordinance go the full three readings.

Ordinance 38-2016: An ordinance making temporary appropriations for the current expenses and for other expenditures of the Village of Madison, State of Ohio, for the period beginning January 1, 2017 to and including March 31, 2017 and declaring an emergency (1st Reading) (For 1st quarter expenses)
Mr. Bailey explained that this ordinance is for funding for the 1st quarter of next year based on the preliminary budget that has been provided to Council. Mrs. Crockett clarified that this is on average 30% of what is expected in the temporary appropriations in March.
This ordinance will go to the next reading.

PURCHASE ORDERS AND OTHER APPROVAL PERMITTED BY MOTION:
Mr. Bailey stated that on our permanent improvement schedule for 2016 we had $15,000.00 allocated to partner with Madison Township on a asphalt hot box. The Township never pursued this, therefore, this money is still in our permanent improvement budget. That being said, with our new sidewalk project, there is a need to take care of the sidewalk. Our current sidewalk machines are aging and in need of service. We looked into the cost of repairing one of the machines, the costs was almost $30,000.00. We explored other avenues from tractors, to a machine comparable to the current machines. In the end, we ended up finding a Toro snow removal machine for $50,000.00. The machine comes with a salt spreader, broom and v plow. He would like to lease this machine. Mr. Bailey is requesting from Council that we reallocate the $15,000.00 that was set aside for the asphalt hot box to use as the first lease payment for this machine. The remaining lease would be subject to approval in future budgets. He would like to bring in this piece of equipment now so that we will have it for this upcoming winter season. Mr. Bailey supplied Council with a breakdown of the lease and information on the machine. Mayor Britton stated that this piece of equipment will be used strictly for sidewalk plowing. Continuing with the current sidewalk plow route that is in place. The way the lease works is that if you make the lease payments, at the end of five years the machine is now owned by the Village. Mr. Hamercheck asked if we have called around for references for this machine. He believes that the City of Warrensville Heights uses these machines and are not too satisfied with them. Mr. Bailey stated that the references that we have are positive, however; he will follow up with Warrensville Heights. Mr. Vest inquired about the maintenance on the machine. We would be responsible for the maintenance such as oil changes, etc. However; Toro offers a

warranty as well. Mr. Bailey stated that we will appropriate funds in the 2017 budget to try and partner with Madison Township again on purchasing the asphalt hot box.
A motion was brought forward from Mr. Bailey to reallocate the $15,000.00 that was budgeted for the asphalt hot box be reallocated to use for the first lease payment for the new sidewalk plow.
Motion was made by Mr. Vest, seconded by Mr. Donaldson.
Questions/Discussions: Mr. Takacs asked for clarification on the lease and maintenance of machine. Mr. Bailey stated that at the end of the five year lease, Madison Village would own the machine. Mrs. Crockett explained that we will bringing legislation forward to enter into the lease agreement. We will put our current snow plow machines on GovDeals.com.
Roll call on approval, 4 yeas. 1 abstention. Motion carried.

ADMINISTRATOR'S REPORT:

- **Engineer's Report –**
  Brian Meluch, Assistant Engineer reported in Mr. Haibach's absence. He reported that the Arcola Creek Restoration is underway and the contractor is making good progress. HCW Environmental is on site for the Hyder Drive wetland delineation project. When the results are in, they will be evaluated so any necessary changes can be made to minimize the wetland impact. We anticipate the Parkway culvert project to start this winter, and finish in the spring. We are waiting on a schedule from Nerone & Son's, Inc. An update was provided on the high service interconnect study. Data loggers were installed this past week on hydrants on River Street and Hyder Drive. We are currently examining the data that was collected in order to make recommendations for operating the Village's water system. Finally, the first site plan has been submitted from KHovnanian Homes. The model home will be located on the West side of Amy near the Dawn Road intersection. In regards to the Parkway Culvert project, Mr. Hamercheck asked if anyone had thought about using concrete on the temporary surface instead of asphalt. Mr. Bailey did not want to speak for Mr. Haibach, however; he thinks the intent is to match the existing materials. He will pose the question to Mr. Haibach.

- **Fiscal Officer's Report –**
  Mrs. Crockett reported that the next extraction for the R.I.T.A. conversion will be on November 17th. There will be a notice going out in the November water bill explaining that explaining that we will be changing from C.C.A. to R.I.T.A. and to expect a welcome letter from them soon. The anticipated date for the welcome letter is the first week in December. Mr. Vest mentioned that he has been having a hard time with several requests from C.C.A.

- **Police Chief's Report –**
  Chief Shannon reported that there were no incidents on Halloween. Chief reminded all of the upcoming Breakfast with the Brave this Saturday at Madison High School. Crossroads Community Church is hosting this for them. Tickets

prices at the door are $7.00 for adults, children ages 5 – 12 are $5.00. Chief Shannon expressed her gratitude to Mr. Paul Goda for meeting with her to go over some of the scheduling issues. Chief Shannon is planning on placing the notification for a full time Police Officer within the department tomorrow.

- **Administrator's Report** –
  Mr. Bailey reported that Trunk or Treat was a great success. Last estimate we had about 275 kids attend. He thanked all that donated candy Jeff & Kathy Lynn, John & Bonnie Crawford, Councilman Duane Frager, Mayor Sam Britton, Grand River Lodge #57 Oddfellows, Councilman Dan Donaldson, Councilman Mark Vest, Village Engineer Eric Haibach & The Behm Family Funeral Home. We have started a new program this year for seniors and physically challenged individuals for snow removal. We provided the contractors that pulled permits last year with Madison Village specifications so they can give us per push or seasonal snow plow rates. We will publish these on our website as well as facebook. This will give residents an opportunity to contact the providers for snow removal, and will allow them to know that their contractors are properly insured and properly permitted. Mr. Bailey provided an update regarding NOPEC. They have entered into a contract with NextEra Energy, Inc. There will be no interruption in electrical service. NOPEC will be sending out a notification with the changes as well as an opt out letter. If you want to stay with NOPEC, then you do nothing. Residents only respond if they want to opt out. They are promising the same discounted rates. Finally, Mr. Bailey reminded all to go out and vote while whishing Mr. Hamercheck good luck.

COMMISSION AND COMMITTEE REPORTS: None

FINAL HEARING OF PERSONS BEFORE COUNCIL: None

NEW BUSINESS - None

Mayor's Report: -
Mayor Britton reiterated how nice the turn out was for Trunk or Treat.

ADJOURNMENT
Motion to adjourn at 8:13 pm made by Mr. Vest, seconded by Mr. Takacs.
Roll call on adjournment, 5 yeas. Meeting adjourned.

Sam Britton Jr., Mayor | **Kenneth D. Takacs, Council President** | 11-21-16 **DATE**

Attested:

Kristie M. Crockett 11-21-2016

Kristie M. Crockett, Fiscal Officer **DATE**