

Council Minutes
VILLAGE OF MADISON
Regular Council Meeting
December 16, 2013

RECORD OF PROCEEDINGS

Mayor Britton called the meeting to order at 7:30PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Frager, Mr. Hamercheck, Mr. Donaldson, Mr. Bartlett, Mr. Cahill, Mr. Takacs and Mr. Vest were in attendance. Also in attendance were Fiscal Officer Tony Long, Assistant to the Mayor Jason Chapman, Police Chief Dawn Shannon, Law Director Mr. Szeman and Village Engineer Dan Gerson.

MINUTES

Mayor Britton announced minutes to be approved for the Council Meeting held on December 2, 2013.

Motion for approval made by Mr. Vest, seconded by Mr. Donaldson.

Questions/Discussions – Mr. Bartlett noted that under the paragraph for the pay ordinance, the minutes should list Mayor Britton as presenting the pay ordinance, not himself.

Roll call on approval with above change, 6 yeas, one abstention (Mr. Vest) Motion carried.

PAY ORDINANCE

Mayor Britton presented Pay Ordinance No. 2288: \$60,807.36 for payroll and \$65,796.39 for current and upcoming expenses, for a total of \$126,603.75.

Motion for approval made by Mr. Hamercheck, seconded by Mr. Bartlett.

Questions/Discussions – Mr. Long clarified that warrant 10758 issued to AKE is for lab work which they will continue to perform throughout the end of the year. He added that our Waste Water superintendent is current looking for another company to perform those duties. He stated that there will be another invoice from AKE for December.

Mr. Long stated that warrant 10768 issued to Comdoc was not allocated correctly at the time of payment. It has been corrected. Mr. Bartlett asked what accounts it was charged to. Mr. Long clarified that it was charged to Police and General.

Mr. Long explained warrant 10720 issued to Lake County Water.

Mr. Bartlett questioned warrant 10736 labeled 'refund of engineering services' issued to the Madison Fire District. Mr. Long explained that this is the remaining balance from the \$16,000.00 deposit that the Fire District paid for engineering services. Discussion took place in regards to the mechanical tie in costs. Mr. Hamercheck stated that he will look into this further.

Mr. Bartlett questioned warrants 10737 and 10738 issued to Phillips Welding and Mars Electric that were from the Route 528 southerly water line and asked if they were for the budgeted amount. Mr. Hamercheck confirmed.

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Roll call on approval, 7 yeas. Motion carried.

OLD BUSINESS

ORDINANCE 17-2013: – AN ORDINANCE ACCEPTING THE BID OF TRAX CONSTRUCTION COMPANY FOR WATER LINE INSTALLATION FOR THE STATE ROUTE 528 SOUTHERLY WATERLINE CONSTRUCTION PROJECT, PHASE 1, (PART A) AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH SAME, AND DECLARING AN EMERGENCY (Tabled)

Questions/Discussions - None

ORDINANCE 31-2013: - AN ORDINANCE REQUESTING THE LAKE COUNTY AUDITOR TO CERTIFY TO MADISON VILLAGE THE CURRENT TAX VALUATION OF THE VILLAGE AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY AN ADDITIONAL 3.8 MILL POLICE TAX LEVY, AND DECLARING AN EMERGENCY (3rd Reading)

Motion for approval made by Mr. Takacs, seconded by Mr. Vest.

Questions/Discussions – None

Roll call on approval, 7 yeas. Motion carried.

NEW BUSINESS

ORDINANCE 33-2013: AN ORDINANCE AMENDING THE ZONING DISTRICT MAP AND TO CHANGE PERMANENT PARCEL NO. 02-A-008-0-00-027-0 AND A PORTION OF PERMANENT PARCEL NO. 02-A-008-0-00-028-0 FROM M-2, GENERAL INDUSTRY DISTRICT, ZONING TO M-1, LIMITED INDUSTRY, ZONING (1st Reading)

Motion to refer this ordinance to Planning Commission for their recommendation made by Mr. Vest, seconded by Mr. Frager.

Questions/Discussion – Mr. Takacs asked Mr. Szeman to explain to those in attendance where those parcels are located. Mr. Szeman identified the areas on Edwards Street on the zoning map and stated that ChemMasters currently operates within those parcels. Mr. Szeman stated that there is a requirement for Planning Commission to present their recommendation to Council prior to it being voted upon. Mr. Szeman stated that this will be on the January meeting agenda for Planning Commission. It is required that within 45 days Planning Commission present Council with their recommendation. Mr. Szeman made recommendation to table this ordinance pending Planning Commission's recommendation.

Mr. Frager asked when the 45 day 'clock' starts. Mr. Szeman stated that the Planning Commission meeting is January 13, 2014 and the Commission will have 45 days from that date to make recommendation to Council.

Roll call on referring this ordinance to Planning Commission, 7 yeas. Ordinance tabled.

Motion to table this ordinance pending recommendation from the Madison Village Planning Commission made by Mr. Vest, seconded by Mr. Frager.

Questions/Discussion – None

Roll call on tabling Ordinance 33-2013, 7 yeas. Ordinance tabled.

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ORDINANCE 34-2013: AN ORDINANCE CONFIRMING THE APPOINTMENT OF RANDY SERRA AS PART-TIME PATROLMAN FOR THE MADISON VILLAGE POLICE DEPARTMENT FOR A PROBATIONARY PERIOD OF TWELVE (12) MONTHS, AND DECLARING AN EMERGENCY (1st Reading)

Motion for suspension made by Mr. Takacs, seconded by Mr. Hamercheck.

Questions/Discussions – None

Roll call on approval, 7 yeas. Ordinance suspended.

Motion for approval made by Mr. Bartlett, seconded by Mr. Frager.

Questions/Discussions – None

Roll call on approval, 7 yeas. Motion carried.

ORDINANCE 35-2013: AN ORDINANCE CONFIRMING THE APPOINTMENT OF COLIN R. SCHULTZ AS PART-TIME PATROLMAN FOR THE MADISON VILLAGE POLICE DEPARTMENT FOR A PROBATIONARY PERIOD OF TWELVE (12) MONTHS, AND DECLARING AN EMERGENCY (1st Reading)

Motion for suspension made by Mr. Takacs, seconded by Mr. Vest.

Questions/Discussions – None

Roll call on approval, 7 yeas. Ordinance suspended.

Motion for approval made by Mr. Hamercheck, seconded by Mr. Bartlett.

Questions/Discussions – None

Roll call on approval, 7 yeas. Motion carried.

Mr. Szeman swore in Patrolman Serra and Patrolman Schultz at this time.

RESOLUTION 26-2013: - A RESOLUTION EXPRESSING APPRECIATION TO DONALD BARTLETT FOR HIS MANY YEARS OF LOYAL AND DUTIFUL PUBLIC SERVICE TO THE MADISON VILLAGE COMMUNITY (1st Reading)

Motion for suspension made by Mr. Vest, seconded by Mr. Takacs.

Questions/Discussions – None

Roll call on approval, 7 yeas. Resolution suspended.

Motion for approval made by Mr. Cahill, seconded by Mr. Frager.

Questions/Discussions – Mr. Bartlett made a brief speech thanking Council and the community.

Roll call on approval, 7 yeas. Motion carried.

RESOLUTION 27-2013: A RESOLUTION EXPRESSING APPRECIATION TO BILL BROTZMAN FOR HIS MANY YEARS OF PUBLIC SERVICE TO THE MADISON COMMUNITY (1st Reading)

Motion for suspension made by Mr. Hamercheck, seconded by Mr. Cahill.

Questions/Discussions – None

Roll call on approval, 7 yeas. Resolution suspended.

Motion for approval made by Mr. Vest, seconded by Mr. Frager.

Questions/Discussions – None

Roll call on approval, 7 yeas. Motion carried.

RESOLUTION 28-2013: A RESOLUTION CONGRATULATING AND RECOGNIZING THE 2013 MADISON BLUE STREAK FOOTBALL PROGRAM FOR

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ITS OUTSTANDING AND RECORD SETTING ACCOMPLISHMENTS THIS SEASON.
(1st Reading)

Motion for suspension made by Mr. Takacs, seconded by Mr. Bartlett.

Questions/Discussions – Mr. Frager presented the resolution to Head Coach Tim Willis along with several players from the team. Couch Willis thanked the community for their support.

Roll call on approval, 7 yeas. Resolution suspended.

Motion for approval made by Mr. Vest, seconded by Mr. Frager.

Questions/Discussions – None

Roll call on approval, 7 yeas. Motion carried.

RESOLUTION 29-2013: A RESOLUTION RECOGNIZING AND HONORING CINDY GIRDLER UPON HER RETIREMENT AS THE PRESIDENT OF THE MADISON PERRY AREA CHAMBER OF COMMERCE. (1st Reading)

Motion for suspension made by Mr. Bartlett, seconded by Mr. Takacs.

Questions/Discussions – None

Roll call on approval, 7 yeas. Resolution suspended.

Motion for approval made by Mr. Bartlett, seconded by Mr. Frager.

Questions/Discussions – None

Roll call on approval, 7 yeas. Motion carried.

RESOLUTION 30-2013: A RESOLUTION DECLARING IT NECESSARY TO PLACE AN ADDITIONAL 3.8 MILL TAX LEVY ON THE BALLOT FOR THE MAY 6, 2014 ELECTION FOR PURPOSES OF POLICE EQUIPMENT AND SERVICES AND NOTIFYING THE LAKE COUNTY BOARD OF ELECTIONS TO CAUSE NOTICE OF THE ELECTION(1st Reading)

Questions/Discussions – None

GENERAL REQUESTS –

A P.O. request to Schmidt Welding for \$3,800.00 (new railings at the sewer plant)

Motion for approval made by Mr. Hamercheck, seconded by Mr. Cahill

Questions/Discussions – None

Roll call on approval, 7 yeas. Motion carried

A P.O. request to Winter Equipment for \$2,253.30 (Joma plow kit/blades on the Sterling plow truck)

Motion for approval made by Mr. Bartlett, seconded by Mr. Donaldson

Questions/Discussions – Mr. Vest asked if this is to replace the blades that we most recently used that we had in stock. Mr. Chapman confirmed.

Roll call on approval, 7 yeas. Motion carried

A P.O. request to Advance Instruments for \$9,832.22 (two refrigerated samplers with parts and supplies for samples at the WWTP) Mr. Hamercheck provided an explanation and explained that this is a process that is needed per EPA.

Motion for approval made by Mr. Hamercheck, seconded by Mr. Frager.

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Questions/Discussions – Mr. Frager asked the average life expectancy for these units. Mr. Hamercheck stated anywhere between 5-10 years.
Roll call on approval, 7 years. Motion carried

COUNCIL ADVISORY GROUP/COMMITTEE REPORTS

Utilities Advisory Group (UAG) – None

Roads & Parks Advisory Group (RAP) – None

Administrator Search Committee – None

Rec Board(REC) – Mr. Frager stated that a planning meeting was recently held. Mr. Frager provided an update on the Ice Rink. He added that he will send an e-mail to Council and Mayor Britton to provide an update on the status of the action item list. Mr. Frager stated that the REC Board has donated the Ice Rink to the Village for liability insurance purposes since the Village has obtained the insurance required. The Village can donate the rink back to the REC Board after the ice skating season has ended. The plan is to construct the rink toward the end of this week, weather permitting. Mr. Takacs asked for confirmation that the rink will be put up and taken down by Village employees. Mr. Frager confirmed. Signage was discussed. It was stated that this is a 'skate at your own risk' event. Discussion took place as to having skates in stock locally in the future. Skate rental is not an option. Volunteer responsibilities were also discussed.

Mr. Szeman stated that Council needs to make a motion to accept the conditional gift of the ice rink from the REC Board. Motion made by Mr. Frager, seconded by Mr. Hamercheck.

Questions/discussion – None

Roll call on approval, 7 years. Motion approved.

Safety Advisory Group(SAG) – Mr. Takacs stated that Council has been provided with a written update of events of the SAG meeting that was held this morning. He added that the main purpose of the meeting was to discuss the records package request that Chief Shannon presented at the last Council meeting. He added that the contract was received by the Village last Thursday. There are issues within the contract that are not acceptable and SAG will bring the request back to Council once the issues are resolved. It was stated that the Village Police Department owns the current software. We have provided written documentation to the current vendor to end the maintenance agreement as of the end of the year. Mr. Hamercheck explained some of the functions that the department will not have access to without the maintenance contract.

Economic Development Advisory Group(EDAG) – Mr. Frager stated that EDAG will submit a report for the next Council Meeting.

Planning and Zoning Commission – None

Fire Board – None

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VISITORS COMMENT – Mr. Craig Winkleman (444 Oak Hollow) requested pay rates for all Village employees as well as all raises given. Mr. Szeman stated that Mr. Winkleman can make a records request and it would be processed by the Village administration.

Mr. Winkleman inquired as to whether the ethics commission has been contacted in regards to the Huntington Woods pre-voting violation. Mr. Cahill asked for clarification. Mr. Winkleman provided Mr. Donaldson with documentation that he brought with him. Discussion was had in regards to the process that Madison Local School District completed through the Planning Commission including the Boards of Zoning Appeals Public Hearing.

Mr. Winkleman asked for details in regards to the Police levy. Mayor Britton and Mr. Long replied.

Mr. Winkleman asked for all economic development information as to any businesses that have shown interest in opening a business in Madison Village from 2000 to current day.

He stated that he feels that a reasonable period of time would be one month to provide him with the data requested.

Mr. Winkleman asked for sources of all Village income generated over the past three years as well as how it was spent. Mr. Donaldson suggested that Mr. Winkleman contact the Village administration to discuss his records request and added that it is not the responsibility of the Administration to compile a specific report but to make existing reports available.

STAFF REPORTS

Engineer (given by Mr. Gerson) – Mr. Gerson stated that he is working on the proposal that Mr. Cahill requested for the Stormwater meeting. He added that he expects to have the information ready for bids on the sanitary sewer repairs in early January.

Police Chief – Chief Shannon stated that she is looking for input from the community as far as dates/times for Neighborhood Watch meetings. The first meeting in 2014 will be January 9th at 7:00pm at Stratton Place.

Fiscal Officer (given by Tony Long) –

Administration Report: - Mr. Chapman thanked Mr. Bartlett for his service and stated that he has enjoyed working with him.

Misc. Reports/Comments: - Mr. Cahill asked Mr. Winkleman to e-mail Council to clarify the 'ethics violation' that he referred to in his comments. Mr. Winkleman stated that he will either do so or come back to another meeting.

Mr. Bartlett thanked the office staff for their hard work in putting on Christmas in the Village Park. He added that he spoke with several people while waiting in line and added that people from outside of Madison came to the event because they heard what a wonderful event it is.

It was discussed that there will be a Workshop on December 23 and the main topic would be the 2014 Budget.

It was announced that the reorganization meeting will be held on January 2, 2014 at 5:30pm. Mr. Mabe will also be sworn in at this meeting. Motion to approve made by Mr. Hamercheck, seconded by Mr. Donaldson.

Questions/Discussion – None

Roll call on approval, 7 yeas. Motion approved.

Mayor's Report: -

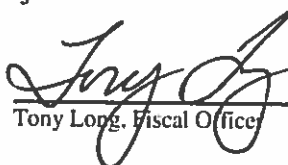
Upcoming dates:

December 19 th	-	Roads and Parks meeting 7:00pm
December 23 rd	-	Council Workshop meeting 7:00pm
December 25 th	-	Village Hall closed for Christmas
January 1 st	-	Village Hall closed for New Year's Day
January 6 th	-	Council Meeting 7:30pm
January 13 th	-	Planning and Zoning meeting 7:00pm
January 20 th	-	Village Hall closed for Martin Luther King Day
January 21 st	-	Council Meeting 7:30pm
January 27 th	-	Council Workshop 7:00pm

Motion to adjourn at 8:35pm made by Mr. Hamercheck, seconded by Mr. Donaldson.
Roll call on adjournment, 7 yeas. Meeting adjourned.



Sam Britton Jr., Mayor



Tony Long, Fiscal Officer

1-6-2014
DATE