

Council Minutes
VILLAGE OF MADISON
Regular Council Meeting
December 2, 2013

RECORD OF PROCEEDINGS

Mayor Britton called the meeting to order at 7:30PM.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Frager, Mr. Hamercheck, Mr. Donaldson, Mr. Bartlett, Mr. Cahill and Mr. Takacs were in attendance. Also in attendance were Fiscal Officer Tony Long, Police Chief Dawn Shannon, Law Director Mr. Szeman and Assistant Village Engineer Greg Cifra. Mr. Vest and Assistant to the Mayor Jason Chapman were absent.

MINUTES

Mayor Britton announced minutes to be approved for the Public Hearing held on November 18, 2013.

Motion for approval made by Mr. Bartlett, seconded by Mr. Takacs.

Questions/Discussions – None

Roll call on approval, 6 yeas. Motion carried.

Mayor Britton announced minutes to be approved for the Council Meeting held on November 18, 2013.

Motion for approval made by Mr. Frager, seconded by Mr. Takacs.

Questions/Discussions – Mr. Takacs noted that on page six within the paragraph discussing the police officer training, it should read that the cost was nearly half of the amount budgeted.

Roll call on approval with above noted change, 6 yeas. Motion carried.

Mayor Britton announced minutes to be approved for the Council Workshop Meeting held on November 25, 2013.

Motion for approval made by Mr. Frager, seconded by Mr. Donaldson.

Questions/Discussions – None

Roll call on approval, 6 yeas. Motion carried.

PAY ORDINANCE

Mayor Britton presented Pay Ordinance No. 2287: \$33,256.33 for payroll and \$83,824.40 for current and upcoming expenses, for a total of \$117,080.73.

Motion for approval made by Mr. Takacs, seconded by Mr. Frager.

Questions/Discussions – Mr. Takacs questioned warrant 10668 issued to Wex Bank. Mr. Long explained that it was a mailing address/bank for Marathon. Mr. Takacs inquired why it is labeled 'dues and fees' as well as 'fuel'. Mr. Long stated that it might include a credit card fee and he will check and report back to Council.

Mr. Frager inquired about warrant 10649 issued to Carlisle Inn. Mr. Long confirmed that this was an expense for a trip for the Senior Center.

Mr. Bartlett questioned if warrant 10681 issued to CMT Technologies was for the booster pumps and if it was, did the invoice match the quoted cost. Mr. Long confirmed.

Roll call on approval, 6 yeas. Motion carried.

OLD BUSINESS

ORDINANCE 17-2013: – AN ORDINANCE ACCEPTING THE BID OF TRAX CONSTRUCTION COMPANY FOR WATER LINE INSTALLATION FOR THE STATE ROUTE 528 SOUTHERLY WATERLINE CONSTRUCTION PROJECT, PHASE 1, (PART A) AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT WITH SAME, AND DECLARING AN EMERGENCY (Tabled)

Questions/Discussions - None

ORDINANCE 31-2013: AN ORDINANCE REQUESTING THE LAKE COUNTY AUDITOR TO CERTIFY TO MADISON VILLAGE THE CURRENT TAX VALUATION OF THE VILLAGE AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY AN ADDITIONAL 3.8 MILL POLICE TAX LEVY, AND DECLARING AN EMERGENCY (2nd Reading)

NEW BUSINESS

ORDINANCE 32-2013: AN ORDINANCE PROVIDING TO AUTHORIZE THE TRANSFER OF FUNDS AS PREVIOUSLY BUDGETED, FOR ADDITIONAL APPROPRIATIONS AND ADJUSTMENTS TO VARIOUS LINE ITEMS FOR THE CURRENT EXPENSES AND FOR OTHER EXPENDITURES OF THE VILLAGE OF MADISON, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2013 TO AND INCLUDING DECEMBER 31, 2013, AND DECLARING AN EMERGENCY. (1st Reading)

Motion for suspension made by Mr. Takacs, seconded by Mr. Hamercheck.

Questions/Discussions – Mr. Long requested to suspend and pass.

Roll call on suspension, 6 yeas. Ordinance suspended.

Motion for approval made by Mr. Bartlett, seconded by Mr. Frager.

Questions/Discussions – None

Roll call on approval, 6 yeas. Motion carried.

RESOLUTION 25-2013: A RESOLUTION OF APPRECIATION TO THE MADISON HIGH SCHOOL KEY CLUB (1st Reading) Mr. Frager stated that Mr. Lading came to a Council meeting a few weeks ago to speak in regards to his appreciation to the Key Club for the raking of leaves in his yard as well as his neighbor's yard. Mr. Frager added that the Key Club has also helped with some REC Board events as well as assisting with the parent groups at the local elementary schools. Mr. Lading stated that he was very impressed with the work that these young people were doing. Mr. Devin Artz, Madison Key Club advisor was in attendance as well as several Key Club members. Mr. Artz recognized Miss Amy Ritchie, President of Key Club for her efforts. Mr. Frager thanked Key Club for their efforts and Mr. Szeman read the

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Ordinance. Once Mr. Vest signs the Ordinance, Mr. Frager will make sure that it is delivered to the High School.

Motion for suspension made by Mr. Takacs, seconded by Mr. Bartlett.

Questions/Discussions – None

Roll call on approval, 6 yeas. Ordinance suspended.

Motion for approval made by Mr. Hamercheck, seconded by Mr. Cahill.

Questions/Discussions – None

Roll call on approval, 6 yeas. Motion carried.

GENERAL REQUESTS – None

COUNCIL ADVISORY GROUP/COMMITTEE REPORTS

Utilities Advisory Group (UAG) – None

Roads & Parks Advisory Group (RAP) – Next meeting 12/19/13 @ 7:00pm, which will be a planning meeting.

Administrator Search Committee – None

Rec Board(REC) – Next meeting 12/5/13 @ 7:00pm, which will be a planning meeting.

Mr. Frager provided an update as to the Ice Rink. He stated that he has reached out to the YMCA as well as the school district and has received positive response from both. He added that there is a large portion of land behind the new middle school that the district is planning on developing sports fields on and discussion is being had about locating the ice rink there in the future. He stated that the district has also committed to house the rink during the off season. The YMCA is also a potential location in the future for placement of the rink when in use. Mr. Frager stated that after speaking with Mr. Mike Gehring, there will be a \$10.00 additional premium cost annually to include the ice rink on the Village's liability insurance if the Village chooses to cover the rink at some point. Mr. Frager stated that the REC board will cover that cost. There is an option to return the rink with a 15% restocking fee if it is determined not to proceed with the rink. The 'sticking point' is the liability insurance. Mr. Frager clarified that he is not asking for an answer from Council today, he is simply providing an update. Mayor Britton asked if the rink had been delivered. Mr. Frager confirmed and it is in the Village road garage, unopened.

Mr. Takacs asked if the REC board is a non-profit group. Mr. Frager confirmed. Mr. Frager added that the REC board is unable to find an insurance company that will provide the required liability insurance for the ice rink without the policy being tied to a public entity. Further discussion regarding the ice rink took place as far as the Village's involvement this year and moving forward. Mr. Szeman stated that the Village would potentially be held liable solely by having it on Village property whether the Village provided the liability insurance or not. Mr. Szeman added that if the people responsible for overseeing the daily activities of the rink do not

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enforce the rules or if it is not maintained etc., then we will have no other option than to shut it down.

Motion to put up the Ice Rink in Madison Village Square Park & add the liability insurance to the Madison Village insurance premium made by Mr. Frager, seconded by Mr. Donaldson.

Questions/Discussion – None

Roll call on approval, 6 yeas, Motion carried

Safety Advisory Group(SAG) – Mr. Takacs stated that a budget meeting was held in house as well as a meeting with Madison Township in regards to the records package that Chief Shannon requested at the last Council meeting. Chief Shannon stated that the vendor has approved the 0% financing for a period of five years or for a time period that would accommodate our needs. Mr. Takacs made Council aware that there are two separate items, one being the cost of the software and the other being the annual maintenance costs. Explanation of the annual maintenance plan costs took place.

Economic Development Advisory Group(EDAG) – Next meeting 12/16/13 @ 7:30am, which will be a planning meeting.

Planning and Zoning Commission – None

Mr. Frager stated that there is a website meeting on 12/20/13 @9:00am.

VISITORS COMMENT – Mr. Craig Winkleman (444 Oak Hollow Dr.) inquired about the snow plow policy. Mayor Britton stated that schedules will be adjusted to ensure the roads are cleared when it snows.

Mr. Winkleman asked who pays the restocking fee for the ice rink if it is returned. Mr. Frager stated that the ice rink belongs to the REC board at this time so the REC board would have to address that issue.

Mr. Winkleman asked for clarification in regards to the police levy. Mayor Britton and Mr. Long explained. Mr. Takacs explained the tax levy circumstances that surround the fire department. It was stated that the police department budget is approximately \$600,000.00 annually.

Ms. Shannon Cavanaugh (142 West Parkway) questioned if Mr. Chapman will remain Assistant to the Mayor if/when an Administrator is hired. Mayor Britton confirmed.

Ms. Cavanaugh requested a copy of the ordinance that repealed the income tax reciprocity for Madison Village.

STAFF REPORTS

Engineer (given by Mr. Cifra) – Mr. Cifra requested a meeting to review the engineering contract for 2014. Mr. Cifra stated that URS received a response from Marie Underwood from Ohio EPA in regards to low cost loan options for the repair of the sanitary sewer repairs that were identified through the CCTV work.

Mr. Cifra asked if the Village was prepared to close out the Trax contract. Mr. Hamercheck stated that the Village has a tabled ordinance for the remainder of the water line project so it is the preference of the Village to keep the contract open.

Police Chief – Chief Shannon stated that she shared with SAG the non-renewal intent with the current records package provider. She added that it was her intention to have two part time officers brought to tonight's Council meeting but she was not able to prepare the necessary documents due to the short week of Thanksgiving. She will be bringing them to the December 16, 2013 meeting. She added that she will be out of the office on Wednesday and Thursday for a family matter. Mr. Takacs stated that with the letter of non-renewal intent being given to the current records provider, we will need to have legislation on the December 16, 2013 agenda in place to move forward with the new records package. Brief discussion of the records package took place.

Fiscal Officer (given by Tony Long) – Mr. Long stated that he and Mr. Chapman recently met with Waste Management to discuss our services including residential garbage/recycling pick up, junk day and pick up at the road garage, Village Hall and the Senior Center. He stated that curb side junk day collection would be approx. \$8,000.00 per year and roll-off/drop-off collection would be \$4,600.00 per year. He added that two additional bids are outstanding at this time for junk day only. Mr. Long stated that Waste Management would agree to extend our current residential rate through June 2015. At that time, there would be an increase of 3% which equates to .50 per month. Mr. Long stated that for the pick up at the road garage, Village Hall and the Senior Center we have been paying approximately \$400.00-\$500.00 per month and with the proposal from Waste Management there would be no cost for that service. Mr. Long stated that it is an attractive package that would provide over \$8,000.00 in savings to the Village. Mr. Takacs asked for confirmation that recycling is included in the residential service. Mr. Long confirmed. Discussion took place about the option for larger recycling totes.

Mr. Frager asked for the deadline for input from the sub-groups as to the 2014 budget. Mr. Long stated December 16, 2013.

Administration Report: - None

Misc. Reports/Comments: - Mr. Bartlett inquired about the status of the Madison Village Handbook. Mr. Long stated that he needs to meet with Mr. Szeman about a couple of issues.

Mr. Frager reminded Council and those in attendance that Christmas in the Village Park is this Saturday, December 7, 2013 from 6:00pm-8:00pm. He thanked Mrs. Crockett, Mrs. Grafton and

Mrs. Conaway for their help in putting on the event. He stated that they do 90% of the work that goes into the event and they do not get the recognition that they should.

Mayor's Report: -

Upcoming dates:

December 9, 2013	-	Planning & Zoning Meeting 7:00pm
December 16, 2013	-	Council Meeting 7:30PM
December 23, 2013	-	Council Workshop Meeting 7:00pm
December 25, 2013	-	Village Hall closed for Christmas
January 1, 2014	-	Village Hall closed for New Year's Day

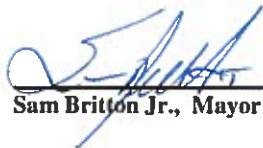
Mr. Cahill requested that Council adjourn into Executive Session to discuss the sexually oriented business portion of the zoning text. Mr. Szeman asked if it was for potential litigation. Mr. Cahill confirmed.

Motion to adjourn into Executive Session at 8:45pm made by Mr. Cahill, seconded by Mr. Frager.

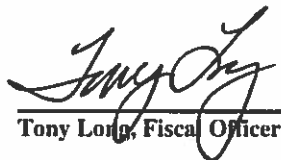
Roll call on adjournment into Executive Session, 6 yeas. Meeting adjourned into Executive Session.

Council exited from Executive Session at 9:30pm. With no further business being conducted a motion to adjourn was made by Mr. Cahill and seconded by Mr. Hamercheck.

Roll call on adjournment, 6 yeas. Meeting adjourned.



Sam Britton Jr., Mayor



Tony Long, Fiscal Officer

12-16-13

DATE